



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Zamboanga City  
Telephone No.: 062-991-7875  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)

## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project : **Supply and Delivery of Food, Venue and Accommodation for the RDEC**

Approved Budget Cost : **Php 94,650.00**

Purchase Request No.: **23-06-314**

Closing Date: **June 22, 2023 @ 9:30AM**

Description:

- 1.) 1 Lot **FOOD AND VENUE**
- \* 2 Snacks and 1 Lunch per day
  - \* 50 pax X P600/pax X 3Days
  - \* July 1-3, 2023 (8:00 am - 5:00 pm)
- Day 1
- \* Snacks AM -Tuna Sandwich with Juice
  - \* Snacks PM - Pineapple Pie with Iced Tea
  - \* Lunch -Steamed Rice, Sweet Corn Soup, Kare-kare Tagalog Style, Roasted Chicken, Bihon Guisado, Broken Cathedral, Softdrinks
- Day 2
- \* Snacks AM -Chicken Sandwich with Juice
  - \* Snacks PM -Spaghetti with Toasted Bread with Softdrinks
  - \* Lunch -Steamed Rice, Sweet & Sour Fish Fillet, Buttered Chicken, Fresh Mushroom Sauteed, Sotanghon Guisado, Leche Flan, Softdrinks
- Day 3
- Snacks AM -Cheese Pimiento Sandwich with Juice
  - Snacks PM -Baked Macaroni w/ Toasted Bread with Iced Tea
  - Lunch -Steamed Rice, Macaroni Soup, Beef Curry, Fish Fillet with Mayonaise, Bihon Guisado, Mango Gelatin, Softdrinks
- Amenities:
- \* Wide Screen                      \* Extension Wire
  - \* 3 Microphone                    \* Sound System
  - \* Water Dispenser                \* Standby Generator
  - \* with WIFI Connection
- 2.) 1 Room **ROOM ACCOMODATION (1 Guest Speaker)**
- \* Single Room
  - \* June 30- July 3, 2023 (4nights & 3days)
  - \* with free breakfast

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before 9:30 AM of June 23, 2023 at the BAC Office for GOODS, 2nd Floor Administration Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)).

For inquiries, you may coordinate with the BAC Secretariat at mobile no. 0915-5365200.

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **23-06-314**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than JUN 22 2023 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	Lot	<b>FOOD AND VENUE</b> * 2 Snacks and 1 Lunch per day * 50 pax X P600/pax X 3Days * July 1-3, 2023 (8:00 am - 5:00 pm) <u>Day 1</u> * Snacks AM -Tuna Sandwich with Juice * Snacks PM - Pineapple Pie with Iced Tea * Lunch -Steamed Rice, Sweet Corn Soup, Kare-kare Tagalog Style, Roasted Chicken, Bihon Guisado, Broken Cathedral, Softdrinks <u>Day 2</u> * Snacks AM -Chicken Sandwich with Juice * Snacks PM -Spaghetti with Toasted Bread with Softdrinks * Lunch -Steamed Rice, Sweet & Sour Fish Fillet, Buttered Chicken, Fresh Mushroom Sauteed, Sotanghon Guisado, Leche Flan, Softdrinks <u>Day 3</u> * Snacks AM -Cheese Pimiento Sandwich with Juice * Snacks PM -Baked Macaroni w/ Toasted Bread with Iced Tea * Lunch -Steamed Rice, Macaroni Soup, Beef Curry, Fish Fillet with Mayonaise, Bihon Guisado, Mango Gelatin, Softdrinks Amenities: * Wide Screen                      * Extension Wire * 3 Microphone                      * Sound System * Water Dispenser                      * Standby Generator * with WIFI Connection	P 90,000.00		
2.	1	Room	<b>ROOM ACCOMODATION (1 Guest Speaker)</b> * Single Room * June 30- July 3, 2023 (4nights & 3days) * with free breakfast  Note: For the RDEC	P 4,650.00		

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

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**Total:** \_\_\_\_\_  
 Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_  
 Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
 Canvasser

Printed Name/Signature \_\_\_\_\_

Tel .No./Cellphone # \_\_\_\_\_