



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-991-7875
www.wmsu.edu.ph

REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project : **Supply and Delivery of Digital Copier for the BAC of the University**

Approved Budget Cost : **Php 100,000.00**

Purchase Request No.: **22-03-200**

Closing Date: **May 4, 2022 @ 10AM**

Description:

- 1.) 1 Unit **DIGITAL COPIER**
- Specification:
- * With built-in network laser and network color scanner
 - * Copy/Print Speed: up to 25 copies per minute
 - * Scan Speed: at least 50 images per minute (color/mono)
 - * Print Resolution: at least 1200 x 1200 dpi
 - * Scan/Copy Resolution: at least 600 x 600 dpi
 - * Drum Copy Life: at least 300,000 copies
 - * Maximum Size (Copy, Print, Scan): A3/Ledger
 - * Automatic back-to-back copy/print/scan
 - * Scan to USB
 - * With built-in speaker for Job notification
 - * Built-in duplex printing
 - * Built-in Job separator
 - * Paper Capacity: at least 500 sheets universal paper cassette and at least 100 sheets multipurpose tray
 - * CPU: Dual Core at least 1.2 GHz
 - * Standard Interface: USB 2.0, 2x Host Interface, Gigabit Ethernet, Built-in Stackless Duplex Printing

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and Omnibus Sworn Statement, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before 10:00 AM of May 4, 2022 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875.

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.: _____

PR No.: PR-22-03-200

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **May 4, 2022** at **10:00 AM** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.


JOEL G. FERNANDO, Ph.D.
BAC Chair

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for Contract (ABC)	Unit Cost	Total Cost
1.	1	Unit	Digital Copier Specification: - With built-in network laser and network color scanner - Copy/Print Speed: up to 25 copies per minute - Scan speed: at least 50 images per minute (color/mono) - Print Resolution: at least 1200 x 1200 dpi - Scan/Copy Resolution: at least 600 x 600 dpi - Drum Copy Life: at least 300,000 copies - Maximum Size (Copy, Print, Scan): A3/Ledger - Automatic back-to-back copy/print/scan - Scan to USB - With built-in speaker for Job notification - Built-in duplex printing - Built-in Job separator - Paper Capacity: at least 500 sheets universal paper cassette and at least 100 sheets multipurpose tray - CPU: Dual core at least 1.2 GHz - Standard Interface: USB 2.0, 2x Host Interface, Gigabit Ethernet, Built-in Stackless Duplex Printing	P 100,000.00		
			<i>Note: For the Bids and Awards Committee of the University.</i>			

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EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Total: _____
 Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Registration No.: _____ Certificate Reference No.: _____
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REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA
 Canvasser

 Printed Name/Signature

 Tel .No./Cellphone #

 Date

WMSU-BAC-FR-016
 Effective Date: 31 Oct. 2016