



REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project : **Supply and Delivery of Various Supplies and Materials for the Zampen Native Chicken Project of the University**

Approved Budget Cost : **Php 31,800.00**

Purchase Request No.: **21-01-008**

Closing Date: **February 5, 2021**

Description:

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| 1.) | 3 | Boxes | Pencil No. 2 lead, with eraser, one (1) dozen per box |
| 2.) | 3 | Boxes | Ballpen, black one (1) dozen per box |
| 3.) | 4 | Pieces | Scissors medium, 6" |
| 4.) | 5 | Pieces | Cutter Knife medium |
| 5.) | 20 | Pieces | Brown Expandable Envelop with tie/garter, long |
| 6.) | 8 | Pieces | Pilot Pen color black and blue |
| 7.) | 2 | Pieces | Pilot Pen Ink Refiller, color black and blue |
| 8.) | 4 | Pieces | Corrector Pen, size: 20 x 5mm |
| 9.) | 1 | Piece | Paper Clip, small, 50mm, 100 pc/box |
| 10.) | 2 | Sets | Computer Ink, cyan, magenta, black, yellow (must be compatible with the printed to bid) |
| 11.) | 1 | Set | Printer (3-in-1 tank ink) |
| 12.) | 2 | Boxes | Sign Pen blue, 0.5 liquid gel, needle point |
| 13.) | 1 | Boxes | Sign Pen black, 0.5 liquid gel, needle point |
| 14.) | 3 | Reams | Long Bond Paper |
| 15.) | 3 | Reams | Short Bond Paper |
| 16.) | 2 | Boxes | Staple Wire, no. 35 |
| 17.) | 4 | Pieces | Stapler, big no. 35 |
| 18.) | 30 | Pieces | Folder Ordinary, long 14pts, krafts |
| 19.) | 30 | Pieces | Folder Ordinary, short 14pts, krafts |
| 20.) | 12 | Pieces | Folder Plastic, long with slider stick |
| 21.) | 12 | Pieces | Folder Plastic, short with slider stick |
| 22.) | 6 | Rolls | Double Sided Tape, 1/2" without foam |
| 23.) | 6 | Rolls | Packing Tape, size 2" |
| 24.) | 6 | Rolls | Masking Tape, size 2" |
| 25.) | 2 | Pieces | Floor Wax, white or colorless, 450 grams |
| 26.) | 8 | Pieces | Ledger Columnar Book, 24 columns |
| 27.) | 5 | Bottles | Antiseptic Liquid 100ml |
| 28.) | 6 | Packs | Cotton, 500gms |
| 29.) | 4 | Bottles | Multipurpose Disinfectant, concentrate 500ml |
| 30.) | 1 | Box | Disposable Vinyl Gloves, medium size |
| 31.) | 8 | Boxes | Disposable Face Masks, 50 pcs/box |
| 32.) | 5 | Pieces | Deodorizer, Disinfectant 50gms |

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| 33.) | 10 | Bottles | Alcohol, ethyl 70% solution 500ml |
| 34.) | 1 | Pieces | Trash Bin with Cover and Wheels * Plastic * L-57", W-43", H-79" * Capacity: 80 liters |
| 35.) | 6 | Pieces | Broom Bamboo |
| 36.) | 6 | Pieces | Broom Ting-ting (coconut midribs), 1 kl/pack |
| 37.) | 6 | Kilograms | Detergent Powder |

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration Number, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before 2:00 PM of February 5, 2021 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875.

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.