



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-992-3084
www.wmsu.edu.ph

INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

1.) 20 Units SR EXECUTIVE CHAIR

Specifications:

- * Breathable soft to the touch upholstery in Black, Grey or White leatherette or a Grey Linen fabric
- * Built-in lumbar
- * Chrome padded loop armrest
- * upright locking position
- * Pneumatic gas lift seat height adjustment
- * Adjust tilt tension control
- * Large 27" chrome base for greater stability
- * Hooded double sheel casters, soft casters optional
- * Arm height: 25.5 - 28.5" H
- * Seat size: 20" W x 18.5" D
- * Overall size: 27" W x 30" D x 40" - 43" H
- * Weight capacity: 275 lbs.

2.) 2 Units CONFERENCE TABLE

Specifications:

- * W: 140cm
- * H: 75.0cm
- * L: 486 cm
- * High Pressure Laminate Finish on Cabinet Grade Marine Plywood, Power Outlet Covers, Fabrication-Machine Cut and Process, Delivery and Installation, Panasonic Outlets x 8, Phelps Dodge Wires, Conduits Delivered Flat Packed

3.) 6 Units SUPPLY, DELIVERY AND INSTALLATION OF PVC VERTICAL/HORIZONTAL BLINDS WITH REMOTE CONTROL

Specifications:

- * Corrugated curved type
- * Motorized with Remote Control
- * Size: 6 meters
- * Color: White
- * Material: PVC

4.) 2 Pieces CUSTOMIZED CARPET

Specifications:

- * Color: Dark Gray
- * Material: Synthetic
- * Thickness: 5mm
- * carpet 1: Size: 7m x 8m
- * carpet 2: Size: 7m x 7.4m

5.) 2 Sets SOFA WITH CENTER TABLE

Specification of Sofa:

- * 3-Seater - L 75" x D 33" x H 35"
- * 1-Seater - L 38" x D 33" x H 35"
- * Material: Leatherette
- * Colors: Black and Brown

- * Specifications of Center Table:
- * Dimension: 70 X 70 x 40cm
- * Table legs: Steel
- * Table Top: Wood Mahogany

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements.

IMPORTANT NOTICE FOR BIDDERS:

1. Bidding papers may be acquired starting November 9 until December 6, 2023 from the BAC Office or download from website (www.wmsu.edu.ph). The WESTERN MINDANAO STATE UNIVERSITY shall allow the bidder to present its proof of payment for the Bidding Documents fees before the submission of their bids, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php.5,000.00). (Please attached the machine copy of the Official Receipt)
2. All bidders' are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.
3. The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope.
4. Pre-Bid Conference will be on November 21, 2023, 9:30 AM at BAC Office for Goods, WMSU, 2nd Floor Administration Building, Zamboanga City and/or through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.
5. Bid Submission will be on or before December 6, 2023 at 9:30 A.M. through Manual Submission.
6. Bid opening shall be on December 6, 2023 at 9:30 A.M. at BAC Office, 2nd Floor Administration Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.
7. Price validity shall be for a period of 120 calendar days.
8. Bidders shall submit original brochures showing of the product being offered.
9. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
10. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.