



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
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www.wmsu.edu.ph

INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

1.)	90	Cans	Insecticide, aerosol type, net content 60 ml. min
2.)	100	Bottles	Alcohol, ethyl, 70% 500ml
3.)	50	Pieces	Stamp Pad, Ink purple or violet, no. 2
4.)	50	Packs	Cartolina, assorted colors, 20 pcs/pack
5.)	1000	Reams	Paper, Multicopy, 80 gsm, size: 210mm x 297mm
6.)	900	Reams	Paper, Multicopy, 80 gsm, size: 216mm x 330mm
7.)	900	Reams	Paper, Multi-purpose, A4, 70 gsm
8.)	900	Reams	Paper, Multi-purpose, Legal, 70 gsm
9.)	100	Pads	Paper, pad, ruled, size: 216mm x 330mm
10.)	100	Books	Record Book, 300 pages, size: 214mm x 278mm
11.)	100	Books	Record Book, 500 pages, size.82: 214mm x 278mm
12.)	100	Packs	Toilet Tissue Paper, 2-ply sheets, 150 pulls, 6 rolls/packs
13.)	138	Packs	Battery, dry cell, AA, 2 pieces per blister pack
14.)	113	Packs	Battery, dry cell, AAA, 2 pieces per blister pack
15.)	8	Packs	Battery, dry cell, D, 1.5 volts, alkaline, 2 pcs/pack
16.)	100	Bottles	Glue, all purpose, 200 grams
17.)	300	Boxes	Staple Wire, standard (26/6)
18.)	80	Rolls	Tape, masking, width: 24mm (1")
19.)	50	Rolls	Tape, masking, width: 48mm (2")
20.)	100	Rolls	Tape, packaging, width: 48mm
21.)	100	Rolls	Tape, transparent, width: 24mm (1")
22.)	100	Rolls	Tape, transparent, width: 48mm (2")
23.)	10	Rolls	Twine, plastic, one (1) kilo per roll
24.)	50	Cans	Air Freshener, aerosol, 280ml/150 g
25.)	50	Pieces	Broom, soft (tambo)
26.)	100	Bottles	Cleaner, toilet bowl and urinal, 900ml
27.)	200	Jars	Cleanser, scouring powder, 350g min/can
28.)	100	Bars	Detergent Bar, 140 grams
29.)	100	Jars	Detergent Powder, all purpose, 1 kg
30.)	50	Cans	Disinfectant Spray, aerosol type, 400-550 grams
31.)	50	Cans	Floor Wax, paste, red, 2 kilos/can
32.)	20	Cans	Furniture Cleaner, aerosol type, 300ml min per can
33.)	20	Pieces	Mop Handle, heavy duty, aluminum, screw type
34.)	100	Pieces	Mod Head, made of rayon, weight: 400 grams min
35.)	5	Pieces	External Hard Drive, 1TB, 2.5 HDD, USB 3.0
36.)	20	Pieces	Flash Drive, 16 GB capacity
37.)	50	Cartridges	Ribbon, cart, Epson black for LQ 2190

38.)	280	Boxes	Chalk, molded, white, dustless, length: 78mm min
39.)	438	Pieces	Correction Tape, film base type, UL 6m min
40.)	200	Pieces	Data File Box, made of chipboard, with closed ends
41.)	200	Pieces	Data Folder, made of chipboard, tagila lock
42.)	40	Boxes	Envelope, expanding, kraftboard, for legal size documents (500's/box)
43.)	5	Boxes	Envelope, mailing, white, 80 gsm (long), 500 pcs/box
44.)	5	Boxes	Envelope, mailing, white with window (long), 500pcs/box
45.)	40	Pieces	Eraser, felt, for blackboard/whiteboard
46.)	50	Boxes	Fastener, metal, 70mm between prongs
47.)	50	Packs	Folder, pressboard, size: 240mm x 370mm
48.)	100	Packs	Folder, Tagboard, for legal size document, 100pcs/box
49.)	160	Packs	Index Tab, self adhesive, transparent
50.)	100	Packs	Marker, flourescent, 3 assortef colors per set
51.)	100	Pieces	Marker, whiteboard, black, felt tip, bullet type
52.)	100	Pieces	Marker, whiteboard, blue, felt tip, bullet type
53.)	64	Pieces	Marker, whiteboard, red, felt tip, bullet type
54.)	100	Pieces	Marker, permanent, bullet type, black
55.)	100	Pieces	Marker, permanent, bullet type, blue
56.)	100	Pieces	Marker, permanent, bullet type, red
57.)	100	Boxes	Paper clip, vinyl/plastic coat, length: 32mm
58.)	100	Pieces	Paper clip, vinyl/plastic coat, length: 48mm
59.)	100	Pieces	Pencil, lead with eraser, wood cased, hardness HB
60.)	50	Boxes	Rubber Band, 70mm min lay flat length (#10), 350 grams
61.)	50	Pieces	Stamp Pad, felt, bed dimension: 60mm x 100mm
62.)	10	Units	Dating and Stamping Machine, heavy duty
63.)	50	Pieces	Stapler, standard type, load cap: 200 staples min
64.)	20	Pieces	Calulator, compact, 12 digits
65.)	250	Cartridges	Ink Cart, Epson C13T664100 (T6641), black
66.)	250	Cartridges	Ink Cart, Epson C13T664200 (T6641), cyan
67.)	250	Cartridges	Ink Cart, Epson C13T664300 (T6641), magenta
68.)	250	Cartridges	Ink Cart, Epson C13T664400 (T6641), yellow
69.)	10	Cartridges	Ink Cart, HP CN692AA, (HP704), black
70.)	10	Cartridges	Ink Cart, HP CN693AA, (HP704), tri-color
71.)	50	Cartridges	Ribbon Cart, Epson C13S015632, black, for LX-310
72.)	10	Pieces	Philippine National Flag - 100% polyester, standard size
73.)	200	Pieces	Sign Pen, black, liquid/gel ink, 0.5mm needle tip
74.)	200	Pieces	Sign Pen, blue, liquid/gel ink, 0.5mm needle tip
75.)	50	Pieces	Sign Pen, red, liquid/gel ink, 0.5mm needle tip

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements.

IMPORTANT NOTICE FOR BIDDERS:

1. Bidding papers shall be available upon payment of a non-refundable fee of **Five Thousand Pesos Only (Php.5,000.00)**. Eligible bidders that will download the bidding paper from the PhilGEPS website shall pay the said fee before the submission of their bids. (Please attached the Xerox copy of the Official Receipt)
2. All bidders' are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.
3. The Bidder shall prepare an original of the Eligibility Documents, Technical Proposal, Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS", "ORIGINAL - TECHNICAL PROPOSAL", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit three (3) copies of each bidding documents- "Original", Copy 1", and Copy 2". State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope.
4. Bid opening shall be on **July 14, 2020** at 10:00 A.M. at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.
5. Price validity shall be for a period of 120 calendar days.
6. Bidders shall submit original brochures showing certifications of the product being offered.
7. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
8. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.