



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-991-7875
www.wmsu.edu.ph

REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project : **Supply and Delivery of Food, Venue and Hotel Accommodation for the Guidance and Counseling Center of the University**

Approved Budget Cost : **Php 188,000.00**

Purchase Request No.: **20-01-008**

Closing Date: **January 30, 2020**

Description:

- 1.) 40 Pax **Food, Venue and Accommodation for the Participants**
for Two (2) days on February 27-28, 2020
Live-in Seminar-Workshop on Family and Children in Crisis
for Guidance Counselor/Coordinators coming from WMSU
Main & ESU
(Php.2,250.00 per day)
Provisions:
 - * Overnight Stay
 - * 3 pax in a room / 14 rooms
 - * Check-in Date: February 27, 2020, 2:00pm
 - * Check-out Date: February 28, 2020, 12:00nn
 - * Meals - 1st Day: Breakfast, Lunch, Dinner, 2 Snacks (AM & PM)
 - * Meals - 2nd Day: Breakfast, Lunch, 2 Snacks (AM & PM)
 - * Function Hall that can accommodate 40 persons
 - * Standby Generator
 - * Sound System and 2 Microphone
 - * Unlimited Coffee and Purified Drinking Water
 - * Free Use of Swimming Pool
 - * With WiFi Connection

- 2.) 1 Room **Hotel Accommodation for Guest**
for Two (2) nights on February 26-27, 2020
(Php.4,000.00 per room per night)
Provisions:
 - * With breakfast and dinner
 - * Single bed
 - * Check-in date: February 26, 2020, 2:00pm
 - * Check-out date: February 28, 2020, 12:00nn

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration Number, Income/Business Tax Return and Omnibus Sworn Statement, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before 10:00 AM of January 30, 2020 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875.

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.