



## REQUEST FOR QUOTATION

Quotation No.: \_\_\_\_\_

**PR-26-05-202**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **JUN 30 2026** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
 BAC Chairperson for GOODS

**NOTE:**

- 1 **SUPPLIERS SHALL SUBMIT THEIR REQUEST FOR QUOTATION (RFQ) DULY SIGNED IN A SEALED MAIL/BROWN ENVELOPE**
- 2 **DELIVERY PERIOD** \_\_\_\_\_ **CALENDAR DAYS** UPON RECEIPT OF THE PURCHASE ORDER.
- 3 **WARRANTY** SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 **PRICE VALIDITY** SHALL BE FOR A PERIOD OF **120 CALENDAR DAYS** UPON RECEIPT OF THE PURCHASE ORDER
- 5 **G-EPS REGISTRATION CERTIFICATE** SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 **BIDDERS SHALL SUBMIT ORIGINAL BROCHURES** SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- 7 For ABCs above **Php50,000.00**, you are **REQUIRED** to **SUBMIT Omnibus Sworn Statement (OSS)** upon Award.

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	pc	<b>External Hard Drive</b> Specification: 1) 2 TB 2) Interface: USB 3.0. 5,928.00/pc.	<b>P 5,928.00</b>		
2.	1	unit	<b>Multifunction Ink Tank Printer</b> Specification: 1) Copy, Print, Scan, Fax 2) ADF Capability 3) Bi-directional printing 4) Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm 5) Maximum Copy Resolution: at least 600 x 600 dpi 6) Maximum Copy Size: Legal 7) Scanner Type: Flatbed colour image scanner 8) Maximum Scan Area: 216 x 297 mm (8.5 X 11.7")	<b>P 28,000.00</b>		


EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

**1 of 2**

Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_  
 Certificate Reference No.: \_\_\_\_\_

  
**REY ESPIRITUSANTO** / **DANNI VINCENT VILLAREAL**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature  
 \_\_\_\_\_  
 Tel .No./Cellphone #  
 \_\_\_\_\_  
 Date



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			9) Scanner Resolution: at least 1200 x 2400 DPI 10) Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct. 28,000.00/unit.		
3.	2	sets	<b>PRINTER INK</b> Black, Cyan, Yellow, Magenta . 1,334.00/sets.	P 2,668.00	
			<b>NOTE: RESEL Extension</b> <b>(Train to Sustain</b> <b>Empowering Communities for</b> <b>Mangrove Stewardship)</b>		
					<b>Total:</b>

**2 of 2**

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Canvasser

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Printed Name/Signature

Tel .No./Cellphone #

Date