



## INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Room Accommodation for the RESEL - Centro De Estudio Mindanao**

Approved Budget Cost: **PHP 920,000.00**

Purchase Request No.: **PR 26-01-009**

Closing Date: **January 13, 2026 9:30 AM**

*1.) Fifty (50) ROOMS of Room Accommodation for 4 nights and 5 days*

*January 20 Check In*

*January 24, Check Out*

*Provisions:*

*4 Nights (4,600 night/room)*

*Good for 2 PAX with Free Breakfast*

*Free use of Conference Room for Short Meeting*

*With Sound and Projector to be use in Free*

*Free WIFI with stable Inter Connection*

*Spacious Parking Space*

*24 hours Security*

*24 hours On Call Hotel Personnel to Assist*

*Near the Airport (5-10 Minutes away)*

*With Swimming Pool*

*Restaurant.*

*ABC: Php 920,000.00*

*The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 12009 (New Government Procurement Reform Act) and its Implementing Rules and Regulations.*

*In compliance with RA 12009 Documentary Requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration, Income tax Return (ITR), Omnibus Sworn Statement (OSS) and other relevant documents (if necessary), upon the submission of quotation.*

*Award of contract shall be made to the LCRB, MEARB, MARB or HRRB, SCRB, as the case maybe, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.*

*Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.*

*Submission of Quotation and eligibility documents is on or before January 13, 2026 9:30 AM at the Procurement Office, Ground Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually or email (bac@wmsu.edu.ph).*

*For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003*

*The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids*



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Normal Road, Baliwasan Zamboanga City  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)  
Telephone: 062-991-1771 LOC 1003



*and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.*

**REQUEST FOR QUOTATION**  
Western Mindanao State University

Quotation No.: \_\_\_\_\_

**PR-26-01-009**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than JAN 13 2026 at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADRIZ, DPA**  
BAC Chairperson for GOODS

NOTE:

- 1 SUPPLIERS SHALL SUBMIT THEIR REQUEST FOR QUOTATION (RFQ) **DULY SIGNED IN A SEALED MAIL/BROWN ENVELOPE**
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	50	ROOMS	<p><i>Room Accommodation for 4 nights and 5 days</i>  <i>January 20 Check In</i>  <i>January 24, Check Out</i></p> <p><i>Provisions:</i>  <i>4 Nights (4,600 night/room)</i>  <i>Good for 2 PAX with Free Breakfast</i>  <i>Free use of Conference Room for Short Meeting</i>  <i>With Sound and Projector to be use in Free</i>  <i>Free WIFI with stable Inter Connection</i>  <i>Spacious Parking Space</i>  <i>24 hours Security</i>  <i>24 hours On Call Hotel Personnel to Assist</i>  <i>Near the Airport (5-10 Minutes away)</i>  <i>With Swimming Pool</i>  <i>Restuarant. 18,400.00/ROOMS.</i></p>	P920,000.00		
			<b>NOTE: RESEL – Centro De Estudio Mindanao (CDEM)</b>			

Total: \_\_\_\_\_

**1 of 1**

EPS Reference Number : \_\_\_\_\_

Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

EPS Solicitation Number : \_\_\_\_\_

EPS Closing Date : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____

REY ESPIRITU SANTO / DANIEL VINCENT VILLAREAL  
Canvasser

Printed Name/Signature \_\_\_\_\_

Tel. No./Cellphone # \_\_\_\_\_

Date \_\_\_\_\_