



## INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various Trophies and Medals for the Office of the Sports Director**

Approved Budget Cost: **PHP 716,800.00**

Purchase Request No.: **PR 25-09-406**

Closing Date: **October 7, 2025 9:30 AM**

1.) *Two (2) pcs of Trophies (38 inches)  
Customized for WMSU PALARO*

*Please see attached sample design.. ABC: Php 4,400.00*

2.) *Two (2) pcs of Trophies (36 inches)  
Customized for WMSU PALARO*

*Please see attached sample design.. ABC: Php 3,400.00*

3.) *Two (2) pcs of Trophies (24 inches)  
Customized for WMSU PALARO*

*Please see attached sample design.. ABC: Php 2,800.00*

4.) *Six (6) pcs of Trophies (12 inches)  
Customized for WMSU PALARO*

*Please see attached sample design.. ABC: Php 2,700.00*

5.) *Seven Hundred (700) pcs of Athletic Medals - GOLD*

*Specification:*

*Medal:*

*With WMSU Logo*

*3" Inches in Diameter*

*Lanyard:*

*Color: Red and White*

*Please see attached sample design.. ABC: Php 234,500.00*

6.) *Seven Hundred (700) pcs of Athletic Medals - SILVER*

*Specification:*

*Medal:*

*With WMSU Logo*

*3" Inches in Diameter*

*Lanyard:*

*Color: Red and White*

*Please see attached sample design.. ABC: Php 234,500.00*

7.) *Seven Hundred (700) pcs of Athletic Medals - BRONZE*

*Specification:*



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Normal Road, Baliwasan Zamboanga City  
www.wmsu.edu.ph  
Telephone: 062-991-1771 LOC 1003



*Medal:*  
*With WMSU Logo*  
*3" Inches in Diameter*

*Lanyard:*  
*Color: Red and White*

*Please see attached sample design.*

*DELIVERY PERIOD: 10 DAYS. ABC: Php 234,500.00*

*The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.*

*Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.*

*Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.*

*Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.*

*Submission of Quotation and eligibility documents is on or before October 7, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003  
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003*

*The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.*

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.:

PR No.: 25-09-406

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

OCT 08 2025

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:
1 ALL ENTRIES MUST BE TYPEWRITTEN
2 DELIVERY PERIOD CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Table with 6 columns: Item No., Qty, Unit, Item and Description, Approved Budget for the Contract (ABC), Unit Cost, Total Cost. Rows include Trophies (38 inches), Trophies (36 inches), Trophies (24 inches), Trophies (12 inches), Athletic Medals - GOLD, and Athletic Medals - SILVER.

EPS Reference Number :
EPS Solicitation Number :
EPS Closing Date :

1 of 2

Brand & Model :
Delivery Period :
Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.:
Certificate Reference No.:

REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date



REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: 25-09-406

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 007 0 8 2025 at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

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Table with 6 columns: Item No., Quantity, Unit, Description, Price, and Remarks. Row 1: 7. 700 pcs Athletic Medals - BRONZE, P234,500.00. Includes specifications for medal, lanyard, and delivery period.

Total: \_\_\_\_\_

EPS Reference Number : \_\_\_\_\_
EPS Solicitation Number : \_\_\_\_\_
EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_
Delivery Period : \_\_\_\_\_
Warranty : \_\_\_\_\_
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_
Certificate Reference No.: \_\_\_\_\_

Signature of Rey Espiritusanto / Danni Vincent Villareal
REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date

TROPHIES



WMSU-USO-F-001

Western Mindanao State University  
Zamboanga City  
BIDS AND AWARDS COMMITTEE  
Received by: *[Signature]*  
Date & Time: SEP 29 2025



**MEDALS**



Western Mindanao State University  
Zamboanga City  
BIDS AND AWARDS COMMITTEE  
Received by: \_\_\_\_\_  
Date & Time: SEP 29 2025