



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE FOR GOODS
Normal Road, Baliwasan Zamboanga City
Telefax.: 062-991-1771 loc 1003
www.wmsu.edu.ph



REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various IT Devices for the Research Assessment of Biosafety and Biosecurity Practices**

Approved Budget Cost: **PHP 52,610.00**

Purchase Request: **PR 25-09-389**

Closing: **November 25, 2025 9:30 AM**

Description:

1.) One (1) unit of DIGITAL VOICE RECORDER

Specifications:

4 GB Memory

With built-in microphone and USB

With noise canceling. ABC: Php 4,000.00

2.) One (1) piece of HANDY PRESENTATION CLICKER

Specifications:

. Connection Types: Bluetooth, 2.4 GHz wireless

. Wireless Range: Up to 20 meters (65 feet)

. Battery Type: Single AAA battery or rechargeable Lithium Polymer

. Indicator: Battery and connectivity LED indicator

. Compatibility: ? Windows 10 or later, macOS X 10.12 or later, iOS 8 or later, Android 5.0 or later, Chrome OS and basic Linux distributions. ABC: Php 1,110.00

3.) One (1) unit of LAPTOP

Specification:

. Processor: 12M cache, up to 4.4 GHz (or higher)

. Memory: at least 8GB DDR4 (expandable)

. Storage: at least 512GB SSD NVMe M.2 (Upgradable)

. Display: at least 15" FHD

. Graphics: at least 2GB GDDR5 or equivalent integrated graphics

. Camera: Built-in 720p HD Webcam

. Audio: Two built-in stereo speakers

. Network Interface: Wireless LAN, Bluetooth 5.1, Ethernet, Wake-on-LAN ready

. Ports: USB 3.0 or 3.1, 1 USB 2.0, HDMI, Memory Card Reader (optional) and audio jacks

. Touchpad: Multi-gesture secure touchpad, supporting two-finger scroll.

. Installed Licensed Proprietary OS (latest version 64 bit)

. Installed and Activated Proprietary Office Applications

. Laptop bag. ABC: Php 47,500.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before November 25, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road,



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Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **25-09-389**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **NOV 25 2015** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADRONAL, DPA
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
 - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	unit	DIGITAL VOICE RECORDER Specifications: 4 GB Memory With built-in microphone and USB With noise canceling. 4,000.00/unit.	P 4,000.00		
2.	1	piece	HANDY PRESENTATION CLICKER Specifications: . Connection Types: Bluetooth, 2.4 GHz wireless . Wireless Range: Up to 20 meters (65 feet) . Battery Type: Single AAA battery or rechargeable Lithium Polymer . Indicator: Battery and connectivity LED indicator . Compatibility: ? Windows 10 or later, macOS X 10.12 or later, iOS 8 or later, Android 5.0 or later, Chrome OS and basic Linux distributions. 1,110.00/piece.	P 1,110.00		
3.	1	unit	LAPTOP Specification: . Processor: 12M cache, up to 4.4 GHz (or higher) . Memory: at least 8GB DDR4 (expandable) . Storage: at least 512GB SSD NVMe M.2 (Upgradable) . Display: at least 15" FHD	P47,500.00		

EPS Reference Number : _____
EPS Solicitation Number : _____
EPS Closing Date : _____

Brand & Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____ Certificate Reference No.: _____

REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date

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Western Mindanao State University

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			<ul style="list-style-type: none"> . Graphics: at least 2GB GDDR5 or equivalent integrated graphics . Camera: Built-in 720p HD Webcam . Audio: Two built-in stereo speakers . Network Interface: Wireless LAN, Bluetooth 5.1, Ethernet, Wake-on-LAN ready . Ports: USB 3.0 or 3.1, 1 USB 2.0, HDMI, Memory Card Reader (optional) and audio jacks . Touchpad: Multi-gesture secure touchpad, supporting two-finger scroll. . Installed Licensed Proprietary OS (latest version 64 bit) . Installed and Activated Proprietary Office Applications . Laptop bag. 47,500.00/unit. 			
			<p>Note: For the Research-Assessment of Biosafety and Biosecurity Practices of ZNC of the University</p>			

Total: _____

2 of 2

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