



INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Gold Ring and Pin for the HRMO**

Approved Budget Cost: **PHP 240,300.00**

Purchase Request No.: **PR 25-08-386**

Closing Date: **October 8, 2025 9:30 AM**

1.) Six (6) pcs of GOLD RING

Specifications:

18K, Chinese Gold, 5 grams with engraving

Side A: WMSU Seal

Side B: no. of yrs. in service (30 yrs)

Top: Stone (crimson red)

Inside the ring: engrave name of awardee

Male : 1

Female : 5

ABC: Php 228,000.00

2.) Eighty-Two (82) pcs of PIN

Specifications:

Number of Years in Service

WMSU Logo

Year to Award

Size: 1 inch Diameter

64 pcs Bronze pins for 10, 15 & 20 yrs. in service

8 pcs Silver pins for 25 yrs. in service

10 pcs Gold pins for 35 & 40 yrs. in service

PLEASE SEE ATTACHED SAMPLE DESIGN.. ABC: Php 12,300.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

*Submission of Quotation and eligibility documents is on or before October 8, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003*



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Normal Road, Baliwasan Zamboanga City
www.wmsu.edu.ph
Telephone: 062-991-1771 LOC 1003



The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **25-08-386**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 07 06 2025 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

| Item No. | Qty | Unit | Item and Description | Approved Budget for the Contract (ABC) | Unit Cost | Total Cost |
|----------|-----|------|---|--|-----------|------------|
| 1. | 6 | pcs | GOLD RING <i>Specifications:</i> 18K, Chinese Gold, 5 grams with engraving Side A: WMSU Seal Side B: no. of yrs. in service (30 yrs) Top: Stone (crimson red) Inside the ring: engrave name of awardee Male : 1 Female : 5. 38,000.00/pcs. | P228,000.00 | | |
| 2. | 82 | pcs | PIN <i>Specifications:</i> Number of Years in Service WMSU Logo Year to Award Size: 1 inch Diameter 64 pcs Bronze pins for 10, 15 & 20 yrs. in service 8 pcs Silver pins for 25 yrs. in service 10 pcs Gold pins for 35 & 40 yrs. in service 150.00/pcs. PLEASE SEE ATTACHED SAMPLE DESIGN. | P12,300.00 | | |
| | | | Note: For the HRMO (WMSU Loyalty Award 2025) of the University | | | |

Total: _____

EPS Reference Number : _____

EPS Solicitation Number : _____

EPS Closing Date : _____

1 of 1

Brand & Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

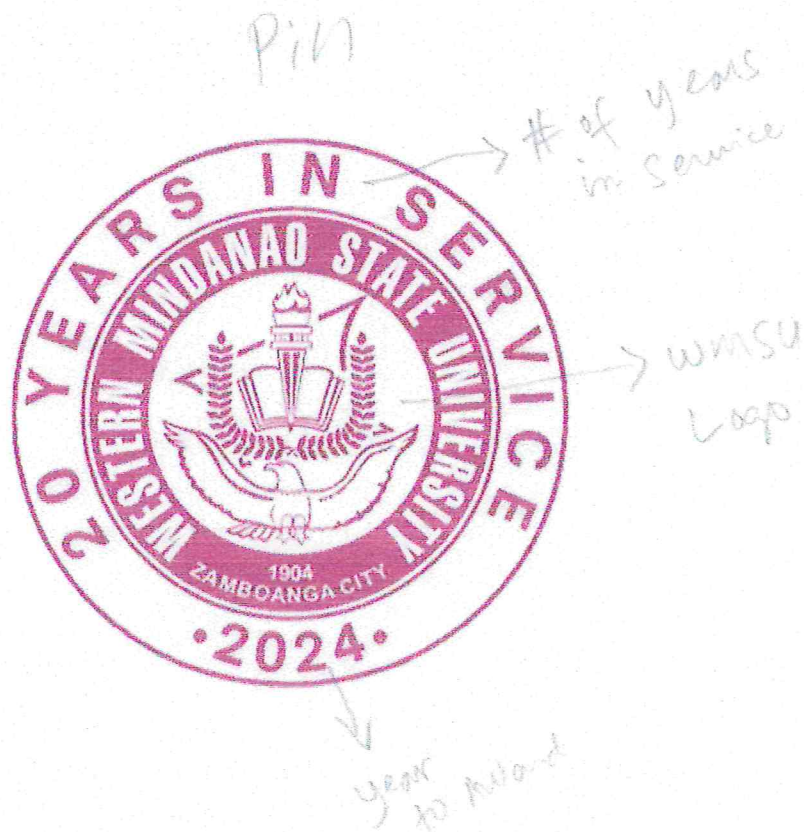
After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____

Certificate Reference No.: _____


REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL

Printed Name/Signature _____



Pin

Size 1.500

2.5 cm
or
1 inch

* Bronze

* Silver

* Gold

Western Mindanao State University
Zamboanga City
BIDS AND AWARDS COMMITTEE

Received by: Jan T. 2024
Date & Time: 5 JUL 2024
1:30

Pin



> # of years
in service

> WMSU
Logo

> year
awarded

Pin Size IPESO

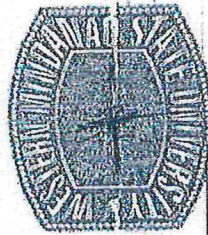
* Bronze

* Silver

* Gold

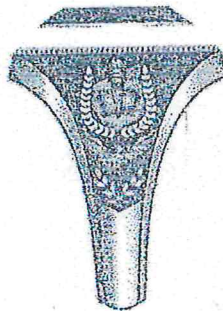
Western Mindanao State University
Zamboanga City
BIDS AND AWARDS COMMITTEE
Received by: Ani
Date & Time: 15 JUL 2024
1:30

Chinese Gold



Stone
CRIMSON Red

TOP



SIDE A

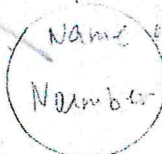


SIDE B

* INSIDE RING:
Engrave Name of
Awardee



Front



Back

Western Mindanao State University
Zamboanga City

BIDS AND AWARDS COMMITTEE

Received by: Am
Date & Time: 15 JUL 2024

lin