



INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various IT Equipment for the Supply Office (COA)**

Approved Budget Cost: **PHP 184,970.00**

Purchase Request No.: **PR 25-08-370**

Closing Date: **October 8, 2025 9:30 AM**

1.) Three (3) units of Desktop

Specification:

- . Processor: 12M Cache, UP TO 4.3GHz (or higher)*
 - . Motherboard: Highly rated (branded) compatible motherboard*
 - . Memory: 8GB DDR4 or higher*
 - . Graphics: 2 GB DDR3 or higher*
 - . Storage: at least 256GB SSD + 1TB SATA HDD*
 - . Display: at least 21.5" LED Monitor*
 - . Connectivity: WiFi, Bluetooth, Ethernet, Thunderbolt (optional), HDMI*
 - . I/O Ports: USB ports 2.0, USB 3.0, Audio Jacks, VGA , LAN*
 - . Accessories: Combo USB keyboard and mouse with pad, UPS with built-in AVR 720 VA or higher*
 - . With latest licensed OS (64 bit)*
 - . With latest proprietary Office application installed*
- Note: Desktop Computer must be branded.*

ABC: Php 149,970.00

2.) Two (2) unit of Rechargeable Twinhead Emergency Lamp

Operating Voltage: 220-240V AC 50/60Hz

Lamp: 1 Head - 12 Pcs. Bright LED, 2 Heads - 24 Pcs. Bright LED

Battery Type: 6V 4.5Ah Sealed Lead Acid Battery

Charging Time: 20 - 24 Hours

Overcharge and over-discharge protection circuit

Usage Duration: 32 Hours - 1 Head, 17 Hours - 2 Heads

Response Time: < 0.1 Second

Automatically lights up during power failure

with built-in AC charger

Battery test switch

External safety fuse

3.5" dome reflector for wider light distribution

ABC: Php 6,000.00

3.) One (1) unit of Multi-Function Printer

Specification:

- . Functions: Print, Scan, Copy (Multi-Function capability)*
- . Memory: Minimum 128 MB*
- . Display: At least 1-line LCD display*
- . Connectivity: Wired (USB / Ethernet), Wireless (Wi-Fi / Wi-Fi Direct)*
- . Printing Resolution: up to 1200 × 6000 dpi*
- . Scanning Supported Features: Scan to Image, OCR, Email, File*
- . With Standard Tray*
- . Multipurpose Tray: up to 80 sheets.*

ABC: Php 20,000.00

4.) Three (3) units of Uninterruptible Power Supply (UPS)



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Normal Road, Baliwasan Zamboanga City
www.wmsu.edu.ph
Telephone: 062-991-1771 LOC 1003



600W x 1000 VA with AVR (4 sockets).

ABC: Php 9,000.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

*Submission of Quotation and eligibility documents is on or before October 7, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003*

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

REQUEST FOR QUOTATION
Western Mindanao State University

Quotation No.:

PR No.: 25-08-370

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than OCT 08 2025 at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:
1 ALL ENTRIES MUST BE TYPEWRITTEN
2 DELIVERY PERIOD CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Table with 6 columns: Item No., Qty, Unit, Item and Description, Approved Budget for the Contract (ABC), Unit Cost, Total Cost. It contains two items: 1. Desktop (3 units, P149,970.00) and 2. Rechargeable Twinhead Emergency Lamp (2 units, P6,000.00).

1 of 2

EPS Reference Number :
EPS Solicitation Number :
EPS Closing Date :

Brand & Model :
Delivery Period :
Warranty :
Price Validity :

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.:
Certificate Reference No.:

Signature of Rey Espiritusanto / Danni Vincent Villareal
REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL
Canvasser

Printed Name/Signature
Tel .No./Cellphone #
Date

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Table with 4 columns: Item No., Quantity, Unit, and Description. Row 1: Multi-Function Printer, 1 unit, P20,000.00. Row 2: Uninterruptible Power Supply (UPS), 3 units, P9,000.00. Row 3: Note: For the SUPPLY (COA) of the University.

Total:

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EPS Solicitation Number
EPS Closing Date

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