

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **25-07-345**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **AUG 20 2025** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	3	sets	Printer Ink for existing Brother printer DCP-T720 DW (CYMB). 1,500.00/sets.	P 4,500.00		
2.	3	sets	Printer Ink for existing EPSON L3210 printer #003 (CYMB). 1,269.00/sets.	P 3,807.00		
3.	10	reams	Bondpaper, A4 size, 80gsm, Subs 24. 230.00/reams.	P 2,300.00		
4.	10	reams	Bondpaper, Long size, 80 gsm, sub 24. 280.00/reams.	P 2,800.00		
5.	5	gallons	Alcohol, 70% isoprophyl. 400.00/gallons.	P 2,000.00		
6.	30	packs	Trash Bag, black color, XXL size, 10 pcs/pack. 85.00/packs.	P 2,550.00		
Note: For the <b>LDRC</b> of the University						

Total: \_\_\_\_\_

**1 of 1**

EPS Reference Number : \_\_\_\_\_  
EPS Solicitation Number : \_\_\_\_\_  
EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_  
Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / DANNI VINCENT VILLAREAL**

Printed Name/Signature