

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **25-04-169**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 11:57 AM at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	unit	3-IN-1 MULTIFUNCTION PRINTER WITH WIRELESS CONNECTIVITY <i>Specification</i> · Function: Print, Scan, Copy · Connectivity: Wi-Fi · Continuous Ink Supply System. 15,000.00/unit.	P15,000.00		
2.	2	pcs	PUNCHER <i>Heavy duty, two hole, black color. 178.00/pcs.</i>	P356.00		
3.	2	pcs	PUNCHER <i>Three hole, black color. 400.00/pcs.</i>	P800.00		
4.	5	pcs	Arch file (File holder) <i>Legal size, assorted color. 500.00/pcs.</i>	P2,500.00		
5.	4	pcs	Arch file (File holder) <i>A4 size, assorted color. 350.00/pcs.</i>	P1,400.00		
6.	5	sets	Printer Ink (CYMB) <i>for existing Epson printer, ink# 003. 1,500.00/sets.</i>	P7,500.00		
7.	3	pcs	Desk File Organizer Tray <i>Material: Metal and Barbed Wire Product</i> <i>Color: Black</i> <i>Please see attached sample design. 500.00/pcs.</i>	P1,500.00		
8.	4	pcs	Standee for tarpaulin <i>(roll up/pulled up banner stand)</i> <i>Roll Up Banner Stand 2.75 ft x 6.5 ft, 85cm x 200cm</i> <i>Pull Up Banner Standee Aluminum Tarp Tarpaulin Roll</i> <i>Up Banner Stand 2.75 ft x 6.5 ft, 85cm x 200cm Pull Up</i> <i>Banner Standee Aluminum Tarp Tarpaulin</i> <i>Please see attached sample design. 1,000.00/pcs.</i>	P4,000.00		

EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

1 of 2

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPs Certificate No.: _____
 Certificate Reference No.: _____

REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
 Canvasser

 Printed Name/Signature

 Tel .No./Cellphone #

 Date

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9.	3	pcs	Flash drive, 3.0, 128GB. 1,000.00/pcs.	P3,000.00		
10.	2	pcs	Portable External Drive, 1TB. 3,900.00/pcs.	P7,800.00		
11.	2	pcs	Steel Filing Cabinet 4 drawers, vertical type, gauge 20, with lock. 10,030.00/pcs.			
12.	4	pcs	Banner stand Aluminum, door frame shape display Dimension: 92.3 x 26.5 x 200cm With bag Please see attached sample design . 650.00/pcs.	P2,600.00		
			Note: For the <u>Community Outreach and Development (COD)</u> of the University			

Total: _____

2 of 2

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