

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: **25-03-139**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than APR 20 2025 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

| Item No. | Qty | Unit | Item and Description | Approved Budget for the Contract (ABC) | Unit Cost | Total Cost |
|--|-----|-------|--|--|-----------|------------|
| 1. | 1 | unit | MULTIFUNCTION INK TANK PRINTER <i>Specification:</i> . Copy, Print, Scan, Fax . ADF Capability . Bi-directional printing . Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm . Maximum Copy Resolution: at least 600 x 600 dpi . Maximum Copy Size: Legal . Scanner Type: Flatbed colour image scanner . Maximum Scan Area: 216 x 297 mm (8.5 x 11.7") . Scanner Resolution: at least 1200 x 2400 DPI . Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct". 17,000.00/unit. | P17,000.00 | | |
| 2. | 5 | sets | Printer Ink (CYMB) for existing Epson L3210 Printer . 1,600.00/sets. | P8,000.00 | | |
| 3. | 20 | reams | Bondpaper Long, Subs. 20, 70 gsm, 500 shts/ream . 300.00/reams. | P6,000.00 | | |
| 4. | 20 | reams | Bondpaper A4, Subs. 20, 70 gsm, 500 shts/ream 250.00/reams. | P5,000.00 | | |
| 5. | 1 | pc | Executive Office Table With 1/4" glasstop, 30" x 60", Wooden type, With 1 center drawer with lock & 3-side (left & right) drawer, with lock . 16,000.00/pc. | P16,000.00 | | |
| Note: For the SERDAC of the University | | | | | | |

Total: _____

EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
 Certificate Reference No.: _____

REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL
 Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date