



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE FOR GOODS**  
Normal Road, Baliwasan Zamboanga City  
Telefax.: 062-991-1771 loc 1003  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)



## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Water Refilling Supplies and Materials for the Water Refilling Station**

Approved Budget Cost: **PHP 227,100.00**

Purchase Request No.: **PR 25-03-115**

Closing Date: **April 16, 2025 9:30 AM**

Description:

- 1.) *One Hundred Fifty (150) pcs of Round Water Container*  
*Color: clear blue*  
*Capacity: 5 gals ABC: Php 37,500.00*
- 2.) *One Hundred Fifty (150) pcs of Slim Gallon Water Container*  
*Color: blue*  
*Capacity: 5 gals ABC: Php 45,000.00*
- 3.) *One Hundred (100) pack of Round Gallon Mouth Seal for 5 gallons*  
*1,000 pcs/pack umbrella seal ABC: Php 17,000.00*
- 4.) *One Hundred (100) pack of Slim Gallon Big Mouth Seal*  
*1,000 pcs/pack. ABC: Php 19,000.00*
- 5.) *One Hundred (100) pack of Faucet Seal for Slim Gallon*  
*1,000 pcs/pack. ABC: Php 15,000.00*
- 6.) *One Hundred (100) pack of Slim Gallon Small Mouth Seal*  
*1,000 pcs/pack. ABC: Php 12,000.00*
- 7.) *Three (3) unit of Electric Heat Shrink Gun*  
*2000w Hot Air Blower (Plastic Sealer) ABC: Php 6,600.00*
- 8.) *Three Hundred (300) pack of Water Bottle Label Sticker*  
*500 pcs/pack*  
*Size: 8 inches x 1.5 inches*  
*Background color: White*  
*Front Color: Red*  
*Type of Printing and Paper: Waterproof*  
  
*Please see attached layout/design. ABC: Php 75,000.00*

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.



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Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before **April 16, 2025 9:30 AM** at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bac@wmsu.edu.ph) or through facsimile at (062) 991-1771 loc 1003  
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **25-03-115**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than APR 16 2025 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	150	pcs	<b>Round Water Container</b> Color: clear blue Capacity: 5 gals . 250.00/pcs.	<b>P37,500.00</b>		
2.	150	pcs	<b>Slim Gallon Water Container</b> Color: blue Capacity: 5 gals . 300.00/pcs.	<b>P45,000.00</b>		
3.	100	pack	<b>Round Gallon Mouth Seal for 5 gallons</b> 1,000 pcs/pack umbrella seal 170.00/pack.	<b>P17,000.00</b>		
4.	100	pack	<b>Slim Gallon Big Mouth Seal</b> 1,000 pcs/pack. 190.00/pack.	<b>P19,000.00</b>		
5.	100	pack	<b>Faucet Seal for Slim Gallon</b> 1,000 pcs/pack. 150.00/pack.	<b>P15,000.00</b>		
6.	100	pack	<b>Slim Gallon Small Mouth Seal</b> 1,000 pcs/pack. 120.00/pack.	<b>P12,000.00</b>		
7.	3	unit	<b>Electric Heat Shrink Gun</b> 2000w Hot Air Blower (Plastic Sealer) 2,200.00/unit.	<b>P6,600.00</b>		
8.	300	pack	<b>Water Bottle Label Sticker</b> 500 pcs/pack Size: 8 inches x 1.5 inches Background color: White Front Color: Red	<b>P75,000.00</b>		


**1 of 2**

EPS Reference Number : \_\_\_\_\_  
EPS Solicitation Number : \_\_\_\_\_  
EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

<b>PhilGEPS Certificate No.:</b> _____ <b>Certificate Reference No.:</b> _____
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**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL**  
Canvasser

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel .No./Cellphone #

\_\_\_\_\_  
Date

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			<i>Type of Printing and Paper: Waterproof 250.00/pack.</i>			
			<i>Please see attached layout/design.</i>			
			<b>Note: For the WATER REFILLING STATION of the University</b>			

Total: \_\_\_\_\_

**2 of 2**

EPS Reference Number : \_\_\_\_\_

EPS Solicitation Number : \_\_\_\_\_

EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

**PhilGEPS Certificate No.:** \_\_\_\_\_

**Certificate Reference No.:** \_\_\_\_\_

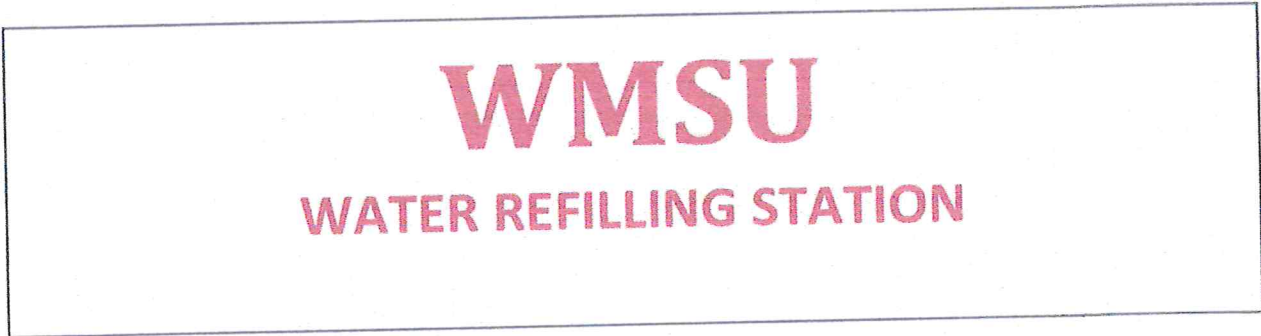
**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL**  
Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date

Sample design of the Sticker of water gallons for the Water Refilling Station



Specifications:

- Size: 8 inches x 1.5 inches
- Background Color : White
- Font Color: Crimson Red
- Type of printing and paper: Waterproof

Western Mindanao State University  
Zamboanga City  
BIDS AND AWARDS COMMITTEE  
Received  
Date: MAR 20 2025