



## INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various Appliances and IT Devices for the University**  
Approved Budget Cost: **PHP 363,096.00**  
Purchase Request No.: **PR 25-02-057**  
Closing Date: **May 6, 2025 at 9:30 A.M.**  
Delivery Period: **Thirty (30) Calendar Days**  
Bid Docs: **Php 500.00**

*1.) Three (3) unit of 3-IN-1 MULTIFUNCTION PRINTER*

*Specification*

- Function: Print, Scan, Copy*
- Continuous Ink Supply System*

*CARCH - 2*

*ATHLETICS/SCUAA - 1. ABC: Php 36,000.00*

*2.) One (1) unit of 3-IN-1 MULTIFUNCTION PRINTER WITH WIRELESS CONNECTIVITY*

*Specification*

- Function: Print, Scan, Copy*
- Connectivity: Wi-Fi*
- Continuous Ink Supply System*

*GUIDANCE. ABC: Php 15,000.00*

*3.) Nine (9) unit of Multifunction Ink Tank Printer*

*Specifications:*

- .Copy, Print, Scan, Fax*
- .ADF Capability*
- .Bi-directional printing*
- .Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm*
- .Maximum Copy Resolution: at least 600 x 600 dpi*
- .Maximum Copy Size: Legal*
- .Scanner Type: Flatbed colour image scanner*
- .Maximum Scan Area: 216 x 297 mm (8.5 X 11.7")*
- .Scanner Resolution: at least 1200 x 2400 DPI*
- .Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct*

*CARCH - 1*

*CFES - 1*

*TEC - 1*

*CN-RLE - 2*

*MEDICAL - 1*

*c/o Supply Office - 3. ABC: Php 153,000.00*

*4.) Thirteen (13) unit of ELECTRIC FAN*

*Stand type, 18", good quality, Plastic Blade*

*CCJE - 2*

*TEC - 5*

*CSM - 4*

*GUIDANCE - 2. ABC: Php 27,300.00*

*5.) Three (3) unit of ELECTRIC FAN*



*Industrial, Ground type,  
10", 3 Wing aluminum Blade*

*CCJE - 2  
OCTA - 1 . ABC: Php 4,500.00*

*6.) Six (6) unit of Emergency Light  
Rechargeable, With desktop fan*

*TEC - 2  
CCJE - 2  
GUIDANCE - 2 ABC: Php 22,800.00*

*7.) One (1) unit of UPS with built-in AVR, 720VA*

*NSTP. ABC: Php 4,000.00*

*8.) Two (2) unit of UPS with built-in AVR, 650VA*

*OCTA - 1  
MEDICAL - 1. 3,200.00/unit. Total of 6,400.00*

*9.) Two (2) pcs of Flash Drive, 32 GB*

*MEDICAL. ABC: Php 1,000.00*

*10.) Two (2) pcs of Flash Drive, 64 GB*

*OCTA. ABC: Php 2,000.00*

*11.) One (1) pc of Flash Drive, 128 GB*

*NSTP. ABC: Php 1,500.00*

*12.) One (1) pc of USB Wired Optical Mouse*

*OCTA. ABC: Php 300.00*

*13.) One (1) pc of USB Wired Optical Keyboard*

*OCTA. ABC: Php 400.00*

*14.) Six (6) pcs of Network Switch  
24-port Gigabit, 1000mbps  
CCS. ABC: Php 36,000.00*

*15.) Three (3) box of Ethernet Cable  
Blue-indoor CAT-5e  
300 meter/box  
CCS. ABC: Php 18,000.00*

*16.) Five (5) unit of WiFi Router  
Processor: Dual-core running at 880 MHz or better  
RAM: 128 MB or higher  
Flash Storage: 16 MB or higher  
Wi-Fi Standard: Wi-Fi 6 (802.11ax) or better  
Maximum Speed: up to 1800 Mbps  
WAN Port: 1 x Gigabit WAN  
LAN Ports: 4 × Gigabit LAN  
Antennas: 4 fixed high-performance antennas with beamforming technology*



*Wireless Features: Dual-Band Support (2.4 GHz and 5 GHz), MU-MIMO Technology, OFDMA*

*CCS - 4*

*TEC - 1. ABC: Php 17,000.00*

*17.) One (1) set of DUAL WIRELESS HANDHELD PROFESSIONAL MICROPHONE*

*Specifications:*

*.With Receiver*

*.Infrared Pairing Frequency*

*.Frequency: UHF up to 800 MHz*

*.Distance: Up to 30 meters*

*.Heavy Duty*

*.With Carrying case*

*ITDF/MISTO. ABC: Php 3,850.00*

*18.) One (1) unit of GPS Handheld GPS Navigator*

*Specifications:*

*.Display: at least 2-inch monochrome display (128 x 160 pixels)*

*.Battery Life: Up to 25 hours with two AA batteries (NiMH or Lithium recommended)*

*.Waterproof Rating: IPX7*

*.GPS & GLONASS Support*

*.Basemap: Preloaded worldwide basemap*

*.Waypoints: Stores up to 1,000 waypoints*

*.Routes: Supports up to 50 routes*

*.Track Log: Can save 10,000 points and 100 saved tracks*

*.Geocaching Support: Paperless geocaching compatible*

*.Interface: USB*

*CFES. ABC: Php 14,046.00*

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post qualification and all matters relevant to this procurement shall be in accordance with Republic Act No. 9184 (The Government Procurement Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements (Eligibility Checklist can be downloaded in the associated components of this Invitation to Bid).

#### **IMPORTANT NOTICE FOR BIDDERS:**

1. Bidding papers may be acquired starting April 24 to May 6, 2025, from the BAC Office or download from agency website ([www.wmsu.edu.ph](http://www.wmsu.edu.ph)) and PhilGEPS website. The WESTERN MINDANAO STATE UNIVERSITY shall allow the bidder to present its proof of payment for the Bidding Documents fees before the submission of their bids, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Pesos (Php. 500.00). (Please attached the machine copy of the Official Receipt)
2. All bidders are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.
3. The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your proposal duly signed by your representative in a



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**WESTERN MINDANAO STATE UNIVERSITY**  
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sealed envelope. Failure to submit any of the eligibility documents, technical components and financial proposal during bid opening will result in disqualification.

4. Bid Submission will be on or before May 6, 2025 at 9:30 A.M. through Manual Submission.
5. Bid opening shall be on May 6, 2025 at 9:30 A.M. at BAC Office, 2nd Floor Administration Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.
6. Price validity shall be for a period of 120 calendar days.
7. Bidders shall submit original brochures showing certifications of the product being offered.
8. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
9. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.