

# REQUEST FOR QUOTATION

## Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: 24-11-573

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than NOV 29 2024 at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
  - 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	28	<i>pcs</i>	<b>PLAQUE</b> <i>Specifications:</i> <i>type: crystal clear glass</i> <i>base first layer: 140mm wide (clear glass) 5mm thickness</i> <i>height: 70mm diameter</i> <i>second layer: (dark glass) 125mm wide, 5mm thickness</i> <i>frame: clear glass with design (picture, text, etc.) rectangular text box, 15mm wide, 50mm height gold color</i> <i>frame with WMSU seal, picture of awardee and picture of college logo</i> <i>120mm height from textbox to top</i> <i>180mm total height from top to bottom</i>	P 28,000.00		
2.	28	<i>pcs</i>	<b>LEI for Awardees</b>  <i>Note:</i> <i>Please see attached sample picture and list of retirees</i>	P 9,800.00		
<i>Note: for the HRMO of the University</i>						

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Total: \_\_\_\_\_

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

**PhilGEPS Certificate No.:** \_\_\_\_\_  
**Certificate Reference No.:** \_\_\_\_\_

*RECEIVED 10/27/24*

\_\_\_\_\_  
 REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL

\_\_\_\_\_  
 Printed Name/Signature