



## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various IT Equipment for the Centro De Estudio (CDEM)**

Approved Budget Cost: **PHP 73,500.00**

Purchase Request No.: **PR 24-09-400**

Closing Date: **October 2, 2024 9:30 AM**

Description:

1.) *One (1) unit of LAPTOP*

*Specifications:*

*Processor: 10M Cache, 2.4 GHz up to 4.2 GHz or higher*

*Memory: at least 8GB DDR4 (expandable)*

*Storage: 512 GB SSD*

*Screen: at least 15.6" HD LED Display*

*Graphics: at least 2GB GDDR5*

*Connectivity: 802.11 a/b/g/n/ac wireless LAN, Bluetooth, LAN, Gigabit Ethernet*

*Camera: 720p HD camera*

*. I/O Ports: USB 3.0 or 3.1, USB 2.0, SD Card reader (optional), Ethernet (RJ-45), HDMI port with HDCP support, VGA (optional) port, 3.5 mm headphone/speaker jack, supporting headsets with built-in microphone*

*Operating System: Latest Operating System 64-bit*

*With latest licensed Office application installed*

*With laptop bag"*

2.) *Two (2) pcs of Flash Drive*

*256 GB*

3.) *One (1) pc of Internal Hard Drive*

*4 TB, 3.5" Sata 7200 RPM*

5.) *One (1) unit of MULTIFUNCTION INK TANK PRINTER*

*Specification:*

*Copy, Print, Scan, Fax*

*ADF Capability*

*Bi-directional printing*

*Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm*

*Maximum Copy Resolution: at least 600 x 600 dpi*

*Maximum Copy Size: Legal*

*Scanner Type: Flatbed colour image scanner*

*Maximum Scan Area: 216 x 297 mm (8.5 X 11.7")*

*Scanner Resolution: at least 1200 x 2400 DPI*

*Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct*

*Can scan long size*

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex "H" documentary requirements interested bidders are required to submit their valid and current Mayor's Permit, PhilGEPS Registration and other relevant documents



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE FOR GOODS**  
**Normal Road, Baliwasan Zamboanga City**  
**Telefax.: 062-991-1771 loc 1003**  
**[www.wmsu.edu.ph](http://www.wmsu.edu.ph)**



(if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before **October 2, 2024 9:30 AM** at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)) or through facsimile at (062) 991-1771 loc 1003  
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-09-400**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than OCT 02 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	unit	<b>LAPTOP</b> Specifications: Processor: 10M Cache, 2.4 GHz up to 4.2 GHz or higher Memory: at least 8GB DDR4 (expandable) Storage: 512 GB SSD Screen: at least 15.6" HD LED Display Graphics: at least 2GB GDDR5 Connectivity: 802.11 a/b/g/n/ac wireless LAN, Bluetooth, LAN, Gigabit Ethernet Camera: 720p HD camera . I/O Ports: USB 3.0 or 3.1, USB 2.0, SD Card reader (optional), Ethernet (RJ-45), HDMI port with HDCP support, VGA (optional) port, 3.5 mm headphone/speaker jack, supporting headsets with built-in microphone Operating System: Latest Operating System 64-bit With latest licensed Office application installed With laptop bag"	₱ 45,000.00		
2.	2	pcs	<b>Flash Drive 256 GB.</b>	₱ 3,000.00		
3.	1	PC	<b>Internal Hard Drive 4 TB, 3.5" Sata 7200 RPM</b>	₱ 8,500.00		
4.	1	UNIT	<b>MULTIFUNCTION INK TANK PRINTER</b> Specification: Copy, Print, Scan, Fax ADF Capability Bi-directional printing	₱ 17,000.00		

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

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Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

**PhilGEPS Certificate No.:** \_\_\_\_\_  
**Certificate Reference No.:** \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature  
 \_\_\_\_\_  
 Tel .No./Cellphone #  
 \_\_\_\_\_  
 Date

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**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

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- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
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- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

		Print Speed: (Black) up to 33ppm; (Colour) up to 15ppm Maximum Copy Resolution: at least 600 x 600 dpi Maximum Copy Size: Legal Scanner Type: Flatbed colour image scanner Maximum Scan Area: 216 x 297 mm (8.5 X 11.7") Scanner Resolution: at least 1200 x 2400 DPI Network: Ethernet, WI-FI IEEE 802.11b/g/n & Wi-Fi Direct Can scan long size.			
		<i>Note: for the <b>Centro De Estudio Mindanao (CDEM)</b> of the University</i>			

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Total: \_\_\_\_\_

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*POSTED BY:*  
**REY ESPIRITUSANTO / JORGE CONCEPCION / DANNI VINCENT VILLAREAL**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel .No./Cellphone #

\_\_\_\_\_  
 Date