



## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various IT and Office Equipment for the RESEL of the University**

Approved Budget Cost: **PHP 199,700.00**

Purchase Request No.: **PR 24-07-333**

Closing Date: **September 18, 2024 9:30 AM**

Description:

1.) *One (1) unit of Printer*

*Specification*

*. Function: Print . Continuous Ink Supply System*

2.) *Three (3) units of Printer*

*3-IN-1 MULTIFUNCTION PRINTER*

*Specification*

*. Function: Print, Scan, Copy*

*. Continuous Ink Supply System*

3.) *Two (2) units of Printer*

*3-IN-1 MULTIFUNCTION PRINTER WITH WIRELESS CONNECTIVITY*

*Specification*

*. Function: Print, Scan, Copy*

*. Connectivity: Wi-Fi*

*. Continuous Ink Supply System*

4.) *Two (2) units of LAPTOP*

*Specifications:*

*Processor: 12 M Cache, 2.4 Ghz up to 4.5 GHz (or higher)*

*Memory: at least 8GB DDR4 2666 MHz (upgradable)*

*Storage: at least 512 GB NvMe SSD*

*Display: at least 14" FHD*

*Graphics: at least 2 GB GDDR5 Dedicate Graphics*

*Camera: Built-in 720p HD Webcam*

*Network Interface: Wireless LAN Dual Band, Bluetooth 5.1, Ethernet, Wake-on-LAN ready*

*Ports: USB 3.0 or 3.1, m 1 USB 2.0, HSMI, Memory Card Reader (optional) and Audio Jacks*

*Touchpad: Multi-gesture secure touchpad, supporting two-finger scroll*

*Operating System: Latest licensed OS (64-bit)*

*With latest Office application installed*

*With laptop bag*

5.) *Twenty-Six (26) pcs of Flash Drive, 32GB*

6.) *One (1) piece of External Hard Drive, Portable 2TB*

7.) *One (1) piece of External Hard Drive, 1TB portable SSD*

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE FOR GOODS**  
Normal Road, Baliwasan Zamboanga City  
Telefax.: 062-991-1771 loc 1003  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)



Pursuant to Annex “H” documentary requirements interested bidders are required to submit their valid and current Mayor’s Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before September 18, 2024 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)) or through facsimile at (062) 991-1771 loc 1003  
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-07-333**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 18 SEP 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	unit	Printer Specification . Function: Print . Continuous Ink Supply System	₱ 7,500.00		
2.	3	units	Printer 3-IN-1 MULTIFUNCTION PRINTER Specification . Function: Print, Scan, Copy . Continuous Ink Supply System	₱ 36,000.00		
3.	2	units	Printer 3-IN-1 MULTIFUNCTION PRINTER WITH WIRELESS CONNECTIVITY Specification . Function: Print, Scan, Copy . Connectivity: Wi-Fi . Continuous Ink Supply System	₱ 30,000.00		
4.	2	units	LAPTOP Specifications: Processor: 12 M Cache, 2.4 Ghz up to 4.5 GHz (or higher) Memory: at least 8GB DDR4 2666 MHz (upgradable) Storage: at least 512 GB NvMe SSD Display: at least 14" FHD Graphics: at least 2 GB GDDR5 Dedicate Graphics Camera: Built-in 720p HD Webcam Network Interface: Wireless LAN Dual Band, Bluetooth 5.1, Ethernet, Wake-on-LAN ready Ports: USB 3.0 or 3.1, m 1 USB 2.0, HSMI, Memory Card Reader (optional) and Audio Jacks Touchpad: Multi-gesture secure touchpad, supporting two-finger scroll Operating System: Latest licensed OS (64-bit) With latest Office application installed With laptop bag	₱ 99,800.00		

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_  
 Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
 Canvasser

*JOSELITO D. MADROÑAL*  
 DPA

Printed Name/Signature \_\_\_\_\_  
 Tel. No./Cellphone # \_\_\_\_\_  
 Date \_\_\_\_\_

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5.	26	pcs	Flash Drive, 32GB	₱ 13,000.00	
6.	1	pc	External Hard Drive, Portable 2TB	₱ 6,000.00	
7.	1	pc	External Hard Drive, 1TB portable SSD	₱ 7,400.00	
			<i>Note: for the RESEL of the University</i>		

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Total: \_\_\_\_\_

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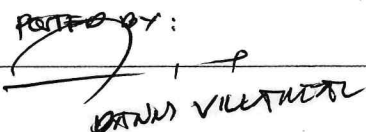
**PhilGEPS Certificate No.:** \_\_\_\_\_  
**Certificate Reference No.:** \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel .No./Cellphone #

\_\_\_\_\_  
 Date

POSTED BY:  
  
 DAWN VILLANUEVA