



REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Desktop Computer for the Auxiliary (IGP) of this University**

Approved Budget Cost: **Php 49,000.00**

Purchase Request No.: **PR 24-05-230**

Closing Date: **June 19, 2024 @ 9:30 AM**

Description:

1. One (1) SET of DESKTOP COMPUTER

Specifications:

Processor: 6M Cache, 3.30 GHz UP TO 4.3GHz (or higher)

Motherboard: Highly rated (branded) compatible motherboard

Memory: 8GB DDR4 or higher

Graphics: 2 GB DDR3 or higher

Storage: 1TB SATA HDD + 128GB SSD

Display: at least 21.5" LED Monitor

Connectivity: LAN

I/O Ports: USB ports 2.0, USB 3.0, Audio Jacks, VGA and LAN

Accessories: Combo USB keyboard and mouse with pad, UPS with built-in AVR

720 VA or higher, Wi-Fi USB Adapter

With latest licensed OS (Pro version 64 bit)

With latest Office application installed

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before **June 19, 2024** at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875.

For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: 24-05-230

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than JUN 19 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

JOSELITO D. MADROÑAL, DPA
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD _____ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
 - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

| Item No. | Qty | Unit | Item and Description | Approved Budget for the Contract (ABC) | Unit Cost | Total Cost |
|----------|-----|------|--|--|-----------|------------|
| 1. | 1 | set | <p>DESKTOP COMPUTER</p> <p><i>Specifications:</i> Processor: 6M Cache, 3.30 GHz UP TO 4.3GHz (or higher) Motherboard: Highly rated (branded) compatible motherboard Memory: 8GB DDR4 or higher Graphics: 2 GB DDR3 or higher Storage: 1TB SATA HDD + 128GB SSD Display: at least 21.5" LED Monitor Connectivity: LAN I/O Ports: USB ports 2.0, USB 3.0, Audio Jacks, VGA and LAN Accessories: Combo USB keyboard and mouse with pad, UPS with built-in AVR 720 VA or higher, Wi-Fi USB Adapter With latest licensed OS (Pro version 64 bit) With latest Office application installed</p> | ₱ 49,000.00 | | |

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Total: _____

EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: _____
Certificate Reference No.: _____

REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA
 Canvasser

Printed Name/Signature

Tel. No./Cellphone #

Date