



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Zamboanga City  
Telephone No.: 062-991-7875  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)

## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various Materials for the Glass Partition of the President of the University**

Approved Budget Cost: **Php 82,310.00**

Purchase Request No.: **PR 24-03-145**

Closing Date: **March 26, 2024 @ 9:30 AM**

Description:

1. **Seven (7) pieces of Stile with Groove**
2. **Four (4) pieces of ED Top Rail Aluminum Frame**
3. **Four (4) pieces of ED Bottom Rail Aluminum Frame**
4. **Thirteen (13) pieces of 1mm thick x 1-3/4" x 4" Tubular Analok**
5. **Thirteen (13) pieces of Vinyl Snap on with Base with Cover**
6. **One Hundred Seventy – Five (175) sq.ft. of 1/4" thick Clear Glass (175 sq.ft.)**
7. **Two (2) sets of Dead Lock**
8. **Two (2) sets of SS #304 32mm diameter x 800mm round H-Type Stainless Handle**
9. **Two (2) boxes of 1/8 x 1/2" Steel Blind Rivet**
10. **Two (2) sets of Over Head Door Closer**
11. **Six (6) tubes of Silicone Glass Sealant (Bronze color)**
12. **Two (2) boxes of 1" x 3" Concrete Screw**

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before **March 26, 2024** at the BAC Office, 2<sup>nd</sup> Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bacsecretariate@wmsu.edu.ph](mailto:bacsecretariate@wmsu.edu.ph)) or through facsimile at (062)991-7875. For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-03-145**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than MAR 26 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE OURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	7	Pieces	Stile with Groove	₱ 6,020.00		
2.	4	Pieces	ED Top Rail Aluminum Frame	₱ 5,200.00		
3.	4	Pieces	ED Bottom Rail Aluminum Frame	₱ 5,600.00		
4.	13	Pieces	1mm thick x 1-3/4" x 4" Tubular Analok	₱ 22,750.00		
5.	13	Pieces	Vinyl Snap on with Base with Cover	₱ 1,235.00		
6.	175	Sq.ft.	1/4" thick Clear Glass (175 sq.ft.)	₱ 28,700.00		
7.	2	Sets	Dead Lock	₱ 2,600.00		
8.	2	Sets	SS #304 32mm diameter x 800mm round H-Type Stainless Handle	₱ 2,900.00		

EPS Reference Number : \_\_\_\_\_

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Total: \_\_\_\_\_

EPS Solicitation Number : \_\_\_\_\_

Brand & Model : \_\_\_\_\_

EPS Closing Date : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_

Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
Canvasser

Printed Name/Signature

Tel .No./Cellphone #

Date

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Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
9.	2	Boxes	1/8 x 1/2" Steel Blind Rivet	₱ 500.00		
10.	2	Sets	Over Head Door Closer	₱ 4,400.00		
11.	6	Tubes	Silicone Glass Sealant (Bronze color)	₱ 1,875.00		
12.	2	Boxes	1" x 3" Concrete Screw	₱ 530.00		
			<i>Note: for the Office of the President</i>			

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

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Total: \_\_\_\_\_  
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**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
 Canvasser

\_\_\_\_\_  
 Printed Name/Signature  
 \_\_\_\_\_  
 Tel .No./Cellphone #  
 \_\_\_\_\_  
 Date