



Republic of the Philippines  
WESTERN MINDANAO STATE UNIVERSITY  
BIDS AND AWARDS COMMITTEE FOR GOODS  
Normal Road, Baliwasan Zamboanga City  
Telefax.: 062-991-1771 loc 1003  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)



## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Laptop for the University**

Approved Budget Cost: **PHP 73,000.00**

Purchase Request No.: **PR 24-03-107 Rebid**

Closing Date: **July 31, 2024**

Description:

*1.) One (1) unit of LAPTOP*

*Specifications:*

*Processor: 8M Cache, up to 4.00 GHz (or higher)*

*Memory: at least 8GB DDR4 (expandable)*

*Storage: at least 1TB SATA HDD + 512 GB SSD*

*Display: at least 15" FHD*

*Graphics: at least 16GB DDR4*

*Camera: Built-in 720p HD Webcam*

*Network Interface: Ethernet, Wi-fi, Bluetooth*

*Ports: 2 USB 3.0 or 3.1, 1 USB 2.0, HDMI, Memory Card Reader and audio jacks*

*Operating System: Latest licensed OS (64 bit)*

*With latest Office application installed*

*With laptop bag*

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before July 31, 2024 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)) or through facsimile at (062) 991-1771 loc 1003. For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: 24-03-107-Rebid

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than Jul 31 2021 at 9:30 A.M. in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**NOTE:**

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD WITHIN 10 CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

**JOSELITO D. MACROÑAL, DPA**  
BAC Chairperson for GOODS

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	1	Unit	<b>LAPTOP</b> Specifications: Processor: 8M Cache, up to 4.00 GHz (or higher) Memory: at least 8GB DDR4 (expandable) Storage: at least 1TB SATA HDD + 512 GB SSD Display: at least 15" FHD Graphics: at least 16GB DDR4 Camera: Built-in 720p HD Webcam Network Interface: Ethernet, Wi-fi, Bluetooth Ports: 2 USB 3.0 or 3.1, 1 USB 2.0, HDMI, Memory Card Reader and audio jacks Operating System: Latest licensed OS (64 bit) With latest Office application installed With laptop bag	₱ 73,000.00		

PAGE 1 of 1

EPS Reference Number : \_\_\_\_\_

EPS Solicitation Number : \_\_\_\_\_

EPS Closing Date : \_\_\_\_\_

Total: \_\_\_\_\_

Brand & Model : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_

Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
Canvasser

Printed Name/Signature

Tel. No./Cellphone #

Date