



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Zamboanga City  
Telephone No.: 062-991-7875  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)

## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Supply and Delivery of Various Medals for the ILS – High School Department of the University**

Approved Budget Cost: **Php 45,000.00**

Purchase Request No.: **PR 24-01-003**

Closing Date: **February 6, 2024 @ 9:30 AM**

Description:

**1. Twenty (20) pieces of GOLD MEDAL**

Specification:

-Metal Laminated, UV Printed

-Diameter: 6cm

-Thickness: 0.1cm or 1mm

Lanyard

-Satin Ribbon

-Width: 1 inch

-Length: 32 inches

-Color: Matte Gold

(Please see attached sample)

**2. One Hundred (100) pieces of SILVER MEDAL**

Specification:

-Metal Laminated, UV Printed

-Diameter: 6cm

-Thickness: 0.1cm or 1mm

Lanyard

-Satin Ribbon

-Width: 1 inch

-Length: 32 inches

-Color: Crimson Red

(Please see attached sample)

**3. One Hundred Eighty (180) pieces of BRONZE MEDAL**

Specification:

-Metal Laminated, UV Printed

-Diameter: 6cm

-Thickness: 0.1cm or 1mm

Lanyard

-Satin Ribbon

-Width: 1 inch

-Length: 32 inches

-Color: Maroon

(Please see attached sample)

**Delivery: on or before March 2024**

**NOTE:**

**Bidders must be from Zamboanga City**

**Submit samples for the participating bidders**

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and

PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before **February 6, 2024** at the BAC Office, 2<sup>nd</sup> Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bacsecretariate@wmsu.edu.ph](mailto:bacsecretariate@wmsu.edu.ph)) or through facsimile at (062)991-7875. For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-01-003**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than FEB 06 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
  - 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER:
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	20	Pieces	<b>GOLD MEDAL</b> Specification: * Metal Laminated, UV Printed * Diameter: 6cm * Thickness: 0.1cm or 1mm Lanyard * Satin Ribbon * Width: 1 inch * Length: 32 inches * color: Matte Gold (Please see attached sample)	₱ 3,000.00		
2.	100	Pieces	<b>SILVER MEDAL</b> Specification: * Metal Laminated, UV Printed * Diameter: 6cm * Thickness: 0.1cm or 1mm Lanyard * Satin Ribbon * Width: 1 inch * Length: 32 inches * color: Crimson Red (Please see attached sample)	₱ 15,000.00		

EPS Reference Number : \_\_\_\_\_  
 EPS Solicitation Number : \_\_\_\_\_  
 EPS Closing Date : \_\_\_\_\_

**PAGE 1 of 2**

Total: \_\_\_\_\_  
 Brand & Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

**PhilGEPS Certificate No.:** \_\_\_\_\_  
**Certificate Reference No.:** \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
 Canvasser

\_\_\_\_\_  
Printed Name/Signature  
 \_\_\_\_\_  
Tel .No./Cellphone #  
 \_\_\_\_\_  
Date

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: **24-01-003**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than FEB 06 2024 at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
  - 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
3.	180	Pieces	<p><b>BRONZE MEDAL</b></p> <p>Specification:</p> <ul style="list-style-type: none"> <li>* Metal Laminated, UV Printed</li> <li>* Diameter: 6cm</li> <li>* Thickness: 0.1cm or 1mm</li> </ul> <p>Lanyard</p> <ul style="list-style-type: none"> <li>* Satin Ribbon</li> <li>* Width: 1 inch</li> <li>* Length: 32 inches</li> <li>* color: Maroon</li> </ul> <p>(Please see attached sample)</p> <p>Delivery: on or before March 2024</p> <p>NOTE: Bidders must be from Zamboanga City Submit samples for the participating bidders</p>	₱ 27,000.00		
			<i>For the ILS-High School Dept.</i>			

**PAGE 2 of 2**

EPS Reference Number : \_\_\_\_\_

EPS Solicitation Number : \_\_\_\_\_

EPS Closing Date : \_\_\_\_\_

Total: \_\_\_\_\_

Brand & Model : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_

Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Certificate No.: \_\_\_\_\_

Certificate Reference No.: \_\_\_\_\_

**REY ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA**  
Canvasser

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel .No./Cellphone #

\_\_\_\_\_  
Date



DIPLOMA JACKET



GOLD MEDAL

SILVER MEDAL

BRONZE MEDAL



Western Mindanao State University  
Zamboanga City  
BIDS AND AWARDS COMMITTEE

Received by: \_\_\_\_\_  
Date & Time: 8 JAN 2024  
10:21