



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Zamboanga City  
Telephone No.: 062-991-7875  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)

## REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Supply and Delivery of Various Office Furniture for the College of Medicine Building**

Approved Budget Cost: **Php 209,000.00**

Purchase Request No.: **PR 23-02-104**

Closing Date: **March 16, 2023 @ 10AM**

Description:

1.) Five (5) unit of 5 LAYER STEEL CABINET WITH GLASS SLIDING DOOR specifications:

- . Standard Size: H1850\*W900\*D400 mm (APPROXIMATELY)
- . Thickness: 0.7mm
- . Color: BEIGE
- . Weight Capacity: 35Kg per Layer (adjustable layer)

2.) One (1) unit of ENCLOSED BULLETIN CORK BOARD specifications:

- . approximately 60" x 36" Tackboard constructed with tempered sliding glass doors.
- . Aluminum frame with black finish for durability.
- . with caster wheels.

3.) Fifteen (15) unit of PLASTIC FOLDABLE TABLE 4FT BLACK

specifications:

- . DIMENSIONS (Closed): Approximately 62 cm (W) x 64 cm (L) x 8. cm (H)
- . DIMENSIONS (Open): Approximately 61 cm (W) x 122 cm (L) x 74cm (H)
- . TABLETOP THICKNESS: Approximately 4.2 cm WEIGHT CAPACITY:
- . Center Loaded:120 kg
- . Evenly Distributed: 150 kg
- . Rubber Leg Caps
- . UV-protected
- . steel frame design .

4.) Five (5) unit of PLASTIC FOLDABLE TABLE 5FT BLACK

Specifications:

- .DIMENSIONS (Folded): Approximately 64.8 cm (W) x 79.1 cm (L) x 8.5 cm (H)
- .DIMENSIONS (Open): Approximately 64.8 cm (W) x 153.2 cm (L) x 73.7 cm (H)
- .TABLETOP THICKNESS: Approximately 4.2 cm
- .WEIGHT CAPACITY:
- .Center Loaded: 90 kg
- .Evenly Distributed: 210 kg
- .Rubber Leg Caps
- .UV-protected
- .steel frame design .

5.) Five (5) unit of PLASTIC FOLDABLE TABLE 6FT BLACK

Specifications:

- .DIMENSIONS (Closed): Approximately 76.2 cm (W) x 94.3 cm (L) x 7.8 cm (H)
- .DIMENSIONS (Open): Approximately 76.2 cm (W) x 183.8 cm (L) x 73.6 cm (H)
- .TABLETOP THICKNESS: Approximately 3.9 cm
- .WEIGHT CAPACITY:
- .Center Loaded: 90 kg
- .Evenly Distributed: 212 kg
- .Rubber Leg Caps
- .UV-protected
- .steel frame design

6.) Three (3) unit of PLASTIC FOLDABLE TABLE 8FT BLACK

Specificaitons:

- .Dimensions Approximately 96" x 30" x 29.25"
- .Rubber Leg Caps
- .14 Gauge Steel Under Supports
- .16 Gauge Steel 1" Diameter Legs
- .Black Powder Coating on Frame & Legs
- .UV-protected
- .Rubber Leg Caps
- .steel frame design .

7.) Fifteen (15) unit of HANDLE DOOR LOCK KNOB WITH KEY (FOR INTERIOR DOOR)

SPecifications:

- Stainless Steel
- .lever type
- .Dimension: Approximately 415 x 380 x 440mm
- .Backset: 60mm - 70mm
- .Door thickness: 35 - 45mm
- .Roses diameter: 65mm
- .Material for strike plate & face plate: Steel
- .No. of keys: 3 pcs of nickel kesys - per keyed enterance
- .Material for cylinder housing: Zinc alloy
- .Steel radius or square corner faceplate and strike plate.

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before March 16, 2023 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875. For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.



# REQUEST FOR QUOTATION

## Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No.: PR-23-02-104

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the

shortest time of delivery and submit your quotation duly signed by your representative not later than **MAR 16 2022** at **10:00 AM** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

  
**FREDELINO M. SAN JUAN, Ph.D.**  
BAC Chair

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
  - 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
  - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
  - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
  - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for Contract (ABC)	Unit Cost	Total Cost
1.	5	Units	<b>5 Layer Steel Cabinet with Glass Sliding Door</b> Standard Size: H1850*W900*D400 mm (approximately) Thickness: 0.7mm Color: Beige Weight Capacity: 35kg per layer (adjustable layer)	P 74,500.00		
2.	1	Unit	<b>Enclosed Bulletin Cork Board</b> Specifications: Approximately 60" x 36" Tack board constructed with tempered sliding glass doors Aluminum frame with black finish for durability With caster wheels	P 4,000.00		
3.	15	Units	<b>Plastic Foldable Table 4ft Black</b> Specifications: Dimensions (Closed): Approximately 62cm (W) x 64cm (L) x 8cm (H) Dimensions (Open): Approximately 61cm (W) x 122cm (L) x 74cm (H) Tabletop Thickness: Approximately 4.2cm Weight Capacity: Center loaded: 120kg Evenly Distributed: 150kg Rubber leg caps UV-protected Steel frame design	P 45,000.00		
<i>Note: For the College of Medicine of the University.</i>						

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EPS Reference Number : \_\_\_\_\_  
EPS Solicitation Number : \_\_\_\_\_  
EPS Closing Date : \_\_\_\_\_

**Total:** \_\_\_\_\_  
Brand & Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

**PhilGEPS Registration No.:** \_\_\_\_\_  
**Certificate Reference No.:** \_\_\_\_\_

REYNANTE ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA  
Canvasser

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel .No./Cellphone #

\_\_\_\_\_  
Date

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Item No.	Qty	Unit	Item and Description	Approved Budget for Contract (ABC)	Unit Cost	Total Cost
4.	5	Units	<b>Plastic Foldable Table 5ft Black</b> Specifications: Dimensions (Folded): Approximately 64.8 cm (W) x 79.1cm (L) x 8.5cm (H) Dimensions (Open): Approximately 64.8cm (W) x 153.2cm (L) x 73.7cm (H) Tabletop Thickness: Approximately 4.2cm Weight Capacity: Center Loaded: 90kg Evenly Distributed: 210kg Rubber Leg Caps UV-protected Steel Frame Design	P 20,000.00		
5.	5	Units	<b>Plastic Foldable Table 6ft Black</b> Specifications: Dimensions (Closed): Approximately 76.2 cm (W) x 94.3 cm (L) x 7.8cm (H) Dimensions (Open): Approximately 76.2cm (W) x 183.8 cm (L) x 73.6 cm (H) Tabletop Thickness: Approximately 3.9 cm Weight Capacity: Center Loaded: 90kg Evenly Distributed: 212 kg Rubber Leg caps UV-protected Steel frame design	P 25,000.00		
			<i>Note: For the College of Medicine of the University.</i>			

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Item No.	Qty	Unit	Item and Description	Approved Budget for Contract (ABC)	Unit Cost	Total Cost
6.	3	Units	<b>Plastic Foldable Table 8ft Black</b> Specifications: - Dimensions Approximately 96" x 30" x 29.25" - Rubber Leg Caps - 14 gauge steel under supports - 16 gauge steel 1" diameter legs - Black powder coating on frame and legs - UV-protected - Rubber leg caps - Steel frame design	P 18,000.00		
7.	15	Units	<b>Handle Door Lock Knob with Key (for Interior Door)</b> Specifications: - Stainless Steel - Lever type - Dimension: Approximately 415 x 380 x 440mm - Backset: 60mm – 70mm - Door Thickness: 35-45mm - Roses Diameter: 65mm - Material for strike plate and face plate: steel - No. of keys: 3 pcs of nickel keys – per keyed entrance - Material for cylinder housing: Zinc alloy - Steel radius or square corner faceplate and strike plate	P 22,500.00		
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