



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-991-7875
www.wmsu.edu.ph

REQUEST FOR QUOTATION

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Supply and Delivery of Various Office Supplies for the RDEC**

Approved Budget Cost: **Php 307,560.00**

Purchase Request No.: **PR 23-01-030**

Closing Date: **March 23, 2023 @ 10AM**

Description:

- 1.) Eighty-One (81) units of School Chair
Plastic School Chair with Working Surface for Adults Users
Virgin Plastic Risen, color white, with writing pad

CCS (63) , Mabuhay (13), Pagadian (5).
- 2.) Thirty-Five (35) units of Monobloc Chair, with arm, 100% virgin plastic resin.
Adults Users and White color

Mabuhay (25) Pagadian (10)
- 3.) Six (6) units of Visitor's Chair, Black Metal Frame. 4 cm foam cover with fabric

Library (2) Pagadian (3) OCTA (1).
- 4.) One (1) unit of Office Table, "Executive Office Table" 30"H

with 1/4" glasstop, 30" x 60", wooden type, with 1 center drawer with lock & 6-side
(left & right) drawer, with lock

(Mabuhay)
- 5.) Two (2) units of Office Table, with 1/4" glasstop, 24" x 36" x 30"H , one (1) center
drawer with lock & 3-side drawer with lock, wooden type

(Pagadian)
- 6.) Three (3) units of Junior Executive Chair, gaslift, high back with armrest, steel
stand

Mabuhay (2) Pagadian (1)
- 7.) Two (2) units of Book Shelf, with Lock, steel, sliding Glass Doors, 5 Shelves, 2
Columns, LxWxH: 35.5" x 15" x 74"

Mabuhay, Pagadian (1 each)
- 8.) Six (6) units of Classroom Table, 48"Lx28'Wx30'H

Mabuhay (1) Siay (5)

9.) Three (3) units of Steel Filing Cabinet , 2 drawers, vertical type, gauge 20, with lock

Guidance (2) Pagadian (1)

10.) Two (2) units of White Board 4' x 8', with edge protector with islet

(Siay)

11.) One (1) unit of Ladder , Aluminum, 6ft, A-Frame

(Pagadian)

12.) Ten (10) pcs of Window Blinds, Vinyl Venetian Blinds, Aluminum Headrail, Good Quality (1.3mx1.4m), Horizontal
(TEC)

13.) Three (3) units of Whiteboard, 4' x 8' with aluminum frame and stand

(C C S)

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders are required to submit their valid and current Mayor's Permit and PhilGEPS Registration, upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before March 23, 2023 at the BAC Office, Ground Floor Executive Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email (bacsecretariate@wmsu.edu.ph) or through facsimile at (062)991-7875. For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062)991-7875.

REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: _____

PR No.: PR-23-01-030

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the

shortest time of delivery and submit your quotation duly signed by your representative not later than MAR 23 2023 at 10:00 AM in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.


FREDELINO M. SAN JUAN, Ph.D.
 BAC Chair

NOTE:

- 1 ALL ENTRIES MUST BE TYPEWRITTEN
- 2 DELIVERY PERIOD WITHIN **10** CALENDAR DAYS FROM THE RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for Contract (ABC)	Unit Cost	Total Cost
1.	81	Units	School Chair Plastic School Chair with Working Surface for Adults Users Virgin Plastic Risen, Color White, with writing pad	₱ 81,000.00		
2.	35	Units	Monobloc Chair, with arm, 100% virgin plastic resin, Adult Users and White color	₱ 28,000.00		
3.	6	Units	Visitor's Chair, Black Metal Frame. 4 cm foam cover with fabric	₱ 15,000.00		
4.	1	Unit	Office Table, "Executive Office Table" 30" H With 1.4" Glasstop, 30" x 60", wooden type, with 1 center drawer with lock & 6-side (left & right) drawer, with lock	₱ 11,100.00		
5.	2	Units	Office Table, with ¼" glasstop, 24" x 36" x 30" H, one (1) center drawer with lock & 3-side drawer with lock, wooden type	₱ 15,600.00		
6.	3	Units	Junior Executive Chair, gaslift, high back with armrest, steel stand	₱ 16,800.00		
7.	2	Units	Book Shelf, with lock, steel, sliding glass doors, 5 shelves, 2 Columns, LxWxH: 35.5" x 15" x 74"	₱ 36,000.00		
8.	6	Units	Classroom Table, 48"Lx28"Wx30"H	₱ 30,000.00		
9.	3	Units	Steel Filing Cabinet, 2 drawers, vertical type, gauge 20, with lock	₱ 27,360.00		
10.	2	Units	White board 4' x 8', with edge protector with islet	₱ 7,000.00		
11.	1	Unit	Ladder, Aluminum, 6ft, A-frame	₱ 4,500.00		
12.	10	Pieces	Window Blinds, Vinyl Venetian Blinds, Aluminum Headrail, Good Quality (1.3mx1.4m), Horizontal	₱ 11,200.00		
13.	3	Units	Whiteboard, 4' x 8' with aluminum frame at stand	₱ 24,000.00		
<i>Note: For the Supply Office of the University.</i>						

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EPS Reference Number : _____
 EPS Solicitation Number : _____
 EPS Closing Date : _____

Total: _____
 Brand & Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

PhilGEPS Registration No.: _____
Certificate Reference No.: _____

REYNANTE ESPIRITUSANTO / JORGE CONCEPCION / RALPH JUDE LLACUÑA
 Canvasser

 Printed Name/Signature

 Tel .No./Cellphone #

 Date