



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
Zamboanga City  
Telephone No.: 062-991-7875  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)

## INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Supply and Delivery of Various Laboratory Equipment's for the College of Engineering**

Approved Budget Cost: **Php 3,195,000.00**

Purchase Request No.: **22-03-191**

Closing Date: **December 5, 2022 @ 10AM**

Bid Docs: **Php 5,000.00**

Description:

1.) One (1) unit of Digital Planimeter

Specifications:

Roller Type

- Display: Liquid Crystal, 8 digit figures
- Accumulated Measuring Value: Maximum 10 square meter (scale 1:1)
- Measuring Range: Maximum vertical width 325 mm Horizontal roller, rotating length: 30m
- Accuracy: within  $\pm 0.2\%$  (within  $\pm 2/1,000$  pulses)
- Power: Built in rechargeable NiCd battery or
- AC Adapter 100 - 240v (Auto power-off provided)
- Operating hour: Approximately 35 hr
- with carrying case
- with on site training

2.) One (1) unit of Automatic Digital Level

Specifications:

- 0.7 mm Digital Reading for Height Accuracy
- 2.0 mm Optical Reading for Height Accuracy
- $D \leq 10m$ ;  $D > 10m$ :  $D \times 0.001$  for Distance Accuracy
- Telescope that is 32 x magnification
- Magnetic - Damped Compensator and an accuracy of  $0.30''/1'$
- Data Storage of 16MB (20,000 points)
- External Storage of SD Card (at least 128 GB)
- Display of 160\*64 DPI LCD with Illumination

3.) One (1) unit of Spectrum Analyzer

- Interfaces = RS 232, USB, VGA
- Input Impedance =  $50\Omega$
- Frequency range = 150kHz to 3 GHz
- Center Frequency = Setting Resolution - 0.1MHz
- Accuracy within  $\pm 50kHz$
- (frequency span: 0.3GHz to 2.6 GHz,  $20 \pm 5^\circ C$ )
- Power Supply = 220V AC/60 Hz
- Frequency Span = Setting Range 1MHz to 3GHz Accuracy within  $\pm 3\%$  (frequency span: 0.3GHz to 2.6GHz,  $20 \pm 5$  Degree Celcius)
- Resolution Bandwidth = Setting Range 30KHz, 100KHz, 300KHz, 1MHz
- SSB Phase Noise = -85dBc/Hz (typical, 500kHz offset, RBW: 30kHz Sweep time: 1.5s, Span 1MHz @ 1GHz.

4.) One (1) unit of Portable Floc / Jar Tester

Specification:

- Stirring place: 4
- Digital Speed Setting: 10-300 rpm
- Timer: atleast 24hrs continuous stirring
- Power Supply: 220V, 50-60 Hz

- Beaker Capacity: 1000ml
- With on site training

5.) One (1) unit of Glass Filter with pump

Glass Filter

- 1 piece 500ml, 24/40 ground joint, glass Erlenmeyer flask
- 1 piece 200ml, 24/40 ground joint, glass Bunchner funnel
- 50 pieces filter paper with pore diameter less than 2 microns
- 1 piece 24/40 plastic clip
- 1 piece vacuum hose

Pump

- Peristaltic dosing pump
- adjustable flowrate control
- Flow rate less than 100ml/minute
- Power requirement: 220V/60Hz.

6.) One (1) unit of Bench Top Centrifuge

- Digital Centrifuge
- Input and Output Display in English Language
- Capacity: 50ml x 6
- Maximum Speed: 4000rpm
- Timer: up to 60 minutes
- 6 pieces 50ml test tubes
- Power requirements: 220V/60Hz.

7.) One (1) unit of Dieionized Water Machine, Type 2

- Water Output 10L/hour
- Ionic rejection rate 99%
- Organic matter rejection rate > 99%
- Particles and bacteria rejection rate > 99%
- Fully automatic microcomputer control system
- With pressure tank
- Includes consumables (filters, membrane and ion exchange column)
- Power requirement : 220V/60Hz
- With on site training

8.) One (1) unit of UV-Visible SPECTROPHOTOMETER

Specifications:

- Double beam spectrophotometer scanning system
- Measurement range 190-1100 nanometers (nm)
- Wavelength accuracy +/- 1nm
- Scanning speed of upto 500nm/min, with high speed 1nm step
- concentration range: 0.000 to 9999 ppm
- Minimum of four (4) cell holders
- Automatic lamp changing
- Automatic calculations
- Automatic wavelength setting
- USB ports
- with built-in software that can be linked to computer and printer
- LCD display data
- Power shut-down test data protection
- Complete accessories included (power and computer cables, cells, manuals, software's, lamps, etc)
- Input and Output display in English language
- Power requirements: 220V/60Hz
- onsite demo training
- Compatible continuous colored ink tank system printer with scanner
- \* Printer Type: Print, Scan, and Copy
- \* Copy Quality: Draft, Standard, Best
- \* Maximum Print Size: A3
- \* Borderless Printing
- \* 1 set ink

- Compatible laptop:

- \* Memory Capacity: 64GB
- \* Harddrive: 1TB
- \* Screen size: atleast 15 inches

- \* Colored LCD Display
- \* With wifi
- \* 4 USB Ports
- \* Max. Turbo Frequency: at least 5.20 GHz
- \* Processor Frequency Base: at least 3.60 GHz
- \* Cache: 20MB.

9.) One (1) unit of Digital Laboratory Refrigerator

- Capacity: Minimum of 300 Liters
- Cabinet Type: Vertical
- Double Door
- Adjustable temperature
- Can be set to -4Degree Celsius, 0 Degree, 20 Degrees
- Microprocessor controller to ensure consistent cabinet temperature
- Digital Display (in English Language)
- Adjustable shelves
- With 4 casters and Stoppers
- Chemically stable, CFC-free, commercially available and environmentally safe refrigerant
- Visual and Audible alarm system: High/low temperature, power failure, sensor error, door ajar, Thermostat failure
- Power failure protection: turn on delay of the cooling system when power failure
- Backup battery to ensure that power alarm after 8 hours
- with Automatic Voltage Regulator
- Power requirements: 220V/60Hz

10.) One (1) unit of Chemical Oxygen Demand (COD), Total Nitrogen and Total Phosphorus Analyzer

- Integrated Multi-parameter Machine Water Quality Analyzer/Rapid Tester
- High Precision
- Can measure (at least) Chemical Oxygen Demand (COD), Ammonia Nitrogen, Total Phosphorus
- LCD Display
- Digital input and output display (in English Language)
- Built-in calibration function
- With data storage function
- with USB interface
- COD detection range up to 10,000 mg/L or ppm
- Ammonia Nitrogen Detection range up to 100mg/L
- Total Phosphorous detection range up to 10mg/L
- Maximum error: 5%
- Can be connected to printer
- 2 sets of reagents
- 2 sets of colorimetric tubes
- Laboratory plastic pipette
- Test tube rack
- Power requirements: 220V/60Hz
- with onsite training

11.) One (1) unit of Total Organic Carbon (TOC) Analyzer

- Can measure at least Total Organic Carbon
- TOC Measurement Range up to 30,000mg/L
- Built-in LCD
- Digital Input and Output (in English Language)
- With data storage function
- Application: Liquid, Solid and Gas Samples
- With USB port and export data
- Detection method - non-dispersive infrared detection (NDIR) method
- UV lamp oxidation
- Max TOC accuracy error: 5%
- Analysis time: under 10minutes
- Automatic sample introduction
- Power requirements: 220V/60Hz
- with onsite training
- with software, PC, and Printer
- \*Specifications:
- Compatible continuous colored ink tank system printer with scanner
- Printer Type: Print, Scan and Copy

Copy Quality: Draft, Standard, Best  
Maximum Print Size: A3  
1 set ink

Compatible laptop  
Memory capacity: 64 GB  
Harddrive: 1TB  
Screen Size: > 15 inches  
Colored LCD Display  
with Wifi  
4 USB Ports  
Max Turbo Frequency : at least 5.20 GHz  
Processor Frequency Base: At least 3.60 GHz  
Cache: 20MB

12.) One (1) unit of Hydrometer Test Equipment  
consist of:

12.1) 6 pcs -Soil Hydrometer 152H

- It has a range of 0.995 - 1.038 in 0.001 divisions and 11 in (280mm) in length

12.2) 1 set - Soil Dispersion Mixer

- 1/3 hp motor, has selectable 13,000, 16 000, and 18000 rpm speeds plus a manual pulse switch

- includes a stainless steel dispersion cup

- approx. dimension: 6.5 in x 6.75in x 20.5in (165mm x 171mm x 521mm) W x Diameter x H

12.3) 2 pcs - Dispersion Cup

- 1 liter capacity

- Approx. Dimension: 4in x 7in (102mm x 178mm) Diameter x H

12.4) 6 pcs - Soil Sedimentation Cylinder

- Made of heavy -wall clear glass scribed at the 1,000ml mark

- Approx Dimension: 2.5in x 18in (64mm x 47mm), Diameter x H

12.5) 10 bots - Sodium Hexametaphosphate

- Dry Powder Dispersion agent mixed

-1 lb (0.45kg) per bottle

12.6) 2 sets - Digital Precision Balance

- 3200 grams capacity

-0.01 grams readability

-g,kg, oz, and lb selectable weighing units

- LCD Display

- 220v power supply

12.7) 2 pcs. - No. 10 Mesh Sieve

- No. 10(2.0 mm) opening size

-8" frame diameter

- 2-1/8 in stacked frame height

- stainless, full height, conforms to ASTN E11

12.8) 2pcs - No. 200 Mesh Sieve

- No. 200 (75µm) opening size

- 8" frame diameter

- 2-1/8 in stacked frame height

- stainless, full height, conforms to ASTN E11

12.9) 2 pcs - Sieve Pan

- 8" frame diameter

-stainless

12.10) 2pcs - Sieve Cover

- 8" frame diameter

- Stainless

13.) One (1) unit of Handheld Outdoor Air Quality Test Kit (PRO Kit)

Sensor Specification:

Particulate Matter (PM10 & PM2.5)

- Range: 0.000 to 1.00 mg/m<sup>3</sup>
- Resolution: 0.001 mg/m<sup>3</sup>
- Response Time: 5sec.
- Minimum Detection Limit (MDL): 0.001mg/m<sup>3</sup>
- Relative Humidity (RH): 0 to 90%

Ozone: (O<sub>3</sub>)

- Range: 0-015 ppm)
- Resolution: 0.001 ppm
- Response Time: 60 sec
- MDL: 0.001ppm
- RH: 10 to 90%

Nitrogen Dioxide (NO<sub>2</sub>)

- Range: 0-1ppm
- Resolution: 0.001 ppm
- Response Time: 30 sec
- MDL: 0.005ppm
- RH: 15 to 90%

Carbon Monoxide (CO)

- Range: 0-25ppm
- Resolution: 0.01 ppm
- Response Time: 60 sec
- MDL: 0.05ppm
- RH: 15 to 90%

Volatile Organic Compound (VOC)

- Range: 0-20ppm
- Resolution: 0.01 ppm
- Response Time: 30 sec
- MDL: 0.01ppm
- RH: 0 to 95%

Monitor Specification:

- Display: Digital LCD
- Sensor Calibration: Zero and Gain Calibration
- Digital Interface: RS-232 to USB
- Analog Output: 0-5V
- Power Supply: 12V DC (Power adaptor/charger supplied 100-250 V AC)
- Rechargeable battery: Lithium Polymer 12 V DC 2700 mA/h
- With on site training

Enclosure material and Rating: PC and ABS: IP20 and NEMA 1 equivalent  
PC Software Monitor to USB Cable built in data logger  
(atleast 8,000 records )

14.) One (1) unit of Soil Consolidation Test Equipment  
consist of:

14.1) 1 set - Peumatic Consolidation Load Frames

- load capacity of 6, 128kPa
- minimum of 188(13bar) of compressed air
- approx. dimension: 12 inches width x 14.5inches breadth x 21in height)
- conforms ASTM D2435, ASTM D4546
- digital readout
- loading ball included

14.2) 1 set - Fixed Ring Consolidometer

- 100mm (3.94in) specimen size
- Type: fixed ring
- approx. dimension: 6" diamter x 2.5" Height)
- with 100mm cutting sample ring and loading ball

14.3) 1 pc - Calibration Disc

- 100mm (3.94 in) specimen size
- dimension: 3.937 x 1.0in (100 x 25.4 mm). D x H

14.4) 1 set - Digital Dial Indicator

- 0.6 inch x 0.0001 inch
- Inches/mm switchable

- 14.5) 1 set- Magnetic Gauge Holder for Dial Indicators
- Base: 1.125inches width x 3.5inches Breadth x 1inch Height
  - Rod: 0.25 x 6 in (6.3 x 152 mm) D x L
  - Swivel Adapter: 3in (76mm)

- 14.6) 1 set - Linear Variable Displacement Transducers
- 0-2in (0to 51mm) range
  - Repeatability to 0.002 mm
  - approx. dimension: 0.75 inch Length x 1.75 inches width x 7.75 inches height

- 14.7) 4 pcs - Porous Stone
- 100mm (3.94 in) size in diameter
  - 6.35 mm (0.25in) thick
  - material: aluminum oxide
  - shape: disc

- 14.8) 2 packs- filter Paper
- 4.0 in diameter
  - Grade 55
  - flow rate: 220 ml/min
  - 100pcs per pack

- 14.9) 1 set - Consolidation Data Acquisition Software
- Automatically records the rate of consolidation during the incremental loading of soil samples
  - real time graphing and calculations are performed

- 14.10) 1 set - Data Readout Box
- Four -Channel data readout

- 14.11) 1 set - Pore Pressure Transducer with Deairing Block
- Pressure rating : Up to 150psi (1,034.21 kPa) with 0.01psi (0.07kPa) resolution
  - Transducer Operating Temperature: -40degrees - 125degrees Celcius

- 14.12) 1 pc - Data Readout Mounting Bracket
- fits Load Frames with 1.25 in (31.8mm) nominal diameter vertical load rods

- 14.13) 1 set S-Type Load Cell
- Load capacity: 20,000lb (88.96kN)
  - rated output: 3.0 mV/V
  - with loading button of 1-1/4 in x 12tpi thread size

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements.

#### IMPORTANT NOTICE FOR BIDDERS:

1. Bidding papers may be acquired starting November 12 until December 5, 2022 from the BAC Office or download from website ([www.wmsu.edu.ph](http://www.wmsu.edu.ph)). The WESTERN MINDANAO STATE UNIVERSITY shall allow the bidder to present its proof of payment for the Bidding Documents fees before the submission of their bids, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Pesos (Php.500.00). (Please attached the machine copy of the Official Receipt)

2. All bidders' are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.

3. The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope.

4. Bid opening shall be on December 5, 2022 at 10:00 A.M. at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.

5. Bid Submission will be on or before December 5, 2022 at 10:00 A.M. through Manual Submission.

6. Bid opening shall be on December 5, 2022 at 10:00 A.M. at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.

7. Price validity shall be for a period of 120 calendar days.

8. Bidders shall submit original brochures showing certifications of the product being offered.

9. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.

10. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# CHECKLIST OF ELIGIBILITY, TECHNICAL AND FINANCIAL REQUIREMENTS FOR THE PROCUREMENT OF GOODS

Project: \_\_\_\_\_ Date: \_\_\_\_\_

Bidder: \_\_\_\_\_ PR Number: \_\_\_\_\_

## **THE TECHNICAL COMPONENT SHALL CONTAIN THE FOLLOWING:**

### **Legal Documents**

- ☐ Department of Trade and Industry (DTI) business name registration or SEC Registration Certificate
- ☐ Valid and current Mayor's or Business permit
- ☐ Tax Clearance per E.O. No. 398, s.2005, as finally reviewed and approved by the BIR
- ☐ PhilGEPS Registration Certificate (Platinum Membership)

### **Technical Documents**

- ☐ Bid Security :  
( ) Sufficient ( ) Insufficient  
Required Bid Security: 2% of ABC (Php. \_\_\_\_\_)  
( ) Cash/Cashier's Official Receipt : \_\_\_\_\_  
( ) Manager's Check : \_\_\_\_\_  
( ) Bid Securing Declaration – Date Issued: \_\_\_\_\_ Notary Public: \_\_\_\_\_  
Validity Period: 120 calendar days from opening Doc. No.: \_\_\_\_\_ Page No.: \_\_\_\_\_  
Bid Security Amount: \_\_\_\_\_ Book No.: \_\_\_\_\_ Series of \_\_\_\_\_
- ☐ "Duly signed" Statement of all Ongoing Government and Private Contracts, including contracts awarded but not yet started.
- ☐ "Duly signed" Statement of Single Largest Completed Contract (SLCC) similar to the contract to be bid.
- ☐ "Duly signed" Technical Specification; *please attach Brochures, Sample Materials, Medicine Literature, if applicable*
- ☐ "Duly signed" Production/Delivery Schedule
- ☐ "Duly signed" Manpower Requirements
- ☐ "Duly signed" After-sales service/parts, if applicable; **WARRANTY** (Min. of 6 months for supplies and 1 year for equipment)
- ☐ "Duly signed" Original Revised Omnibus Sworn Statement by the prospective bidder or its duly authorized representative in the form prescribed by the GPPB and if applicable, original notarized Secretary's Certificate.  
Date Issued: \_\_\_\_\_ Notary Public: \_\_\_\_\_  
Doc. No.: \_\_\_\_\_ Page No.: \_\_\_\_\_ Book No.: \_\_\_\_\_ Series of \_\_\_\_\_

### **Financial Documents**

- ☐ Audited financial statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- ☐ Computation of Net Financial Contracting Capacity (NFCC).

## **THE FINANCIAL COMPONENT SHALL CONTAIN THE FOLLOWING:**

- ☐ "Duly signed" and accomplished Financial Bid Form
- ☐ "Duly signed" and accomplished Price Schedule(s).

Note: Any missing document in the above-mentioned checklist is a ground for outright rejection of the bid.

Remarks: ( ) Eligible ( ) Ineligible



## **Bid Securing Declaration Form**

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Bid Form for the Procurement of Goods***[shall be submitted with the Bid]***BID FORM**

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of  
of agent Currency Commission or gratuity

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(if none, state "None") ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

### For Goods Offered from Within the Philippines

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_\_

[illegible]

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



## Technical Specifications

[illegible]

## Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

[illegible]

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CiP named place  (specify border point or place of destination)	Total CIF or CIP price per item  (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]

[Insert signatory's legal capacity]  
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



**Statement of All On-Going Government and Private Contracts,  
Including Contracts Awarded but not yet Started, if any**

[Date]

[BAC Chair]

[address]

Dear [Chairperson],

In compliance with the eligibility requirements for the bidding of [Procurement Activity], this is to certify that [name and complete address of Bidder] has the following on-going government and private contracts. [including contracts awarded but not yet started]:

Tab No.	Name of Contract	a. Owners Name b. Address c. Tel. No	Nature of Work	Bidder' Role (Description) (Percentage)	a. Amount award b. Completion c. Duration	[Estimated] Date of Completion	Percentage of Accomplishment		Value of Outstanding Works, if applicable (in PHP)
							Planned	Actual	

Yours sincerely,

[Signature over printed name of Authorized Representative]

[Title]

[Name of Firm]

**Note:** This statement shall be supported by contracts or notices of award or notices to proceed issued by the owners. These supporting documents shall be numbered and tabbed in the same sequence as the list of contracts appears in this statement.

**Statement of Single Largest Completed Contract (SLCC)**

[Date]

[BAC Chair]

[address]

Dear [Chairperson],

In compliance with the eligibility requirements for the bidding of the [Procurement Activity], this is to certify that [name and complete address of Bidder] has the following completed government and private contracts:

Tab No.	Name of Contract	Owners Name			Nature of Work	Bidder' Role (Description) (Percentage)	Amount award			Date of Completion	Date Awarded		
		a.	b.	c.			a.	b.	c.		a.	b.	c.
			Address	Tel. No			Completion		Duration		Contract Effective		Date Completed

Yours sincerely,

[Signature over printed name of Authorized Representative]

[Title]

[Name of Firm]

**Note:** This statement shall be supported by contracts, certificate of completion or owner's final acceptance and CPES rating sheets, if applicable. These supporting documents shall be numbered and tabbed in the same sequence as the list of contracts appears in this statement.