Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Normal Road, Baliwasan, Zamboanga City 7000

WMSU-PRO-FR-002.00
Effectivity: September 26, 2023

PURCHASE ORDER

Supplier: ZAMBOANGA CITY LM ENTERPRISES
Address: LDM Bldg., Pilar St., Zamboanga City
Tel. No.: 992-5980
TIN: 102-301-379-00000

P.O. No.: 25-297
Date: 24/11/2025
Purchase Request No.: 25-01-037
Mode of Procurement: Public Bidding
Perfomance Bond:

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery: WMSU SUPPLY OFFICE
Date of Delivery: FEB 06 2026
Delivery Term: 30 CD
Payment Term:

Item No.	Item Name	Unit	Qty	Unit Price		Total Price	
1	MULTIPURPOSE PAPER	REAM	1758	PHP	200.00	PHP	351,600.00
	8.5x11" (A4) 80 gsm, Sub 24						
	OCTCDEM - 30						
	VPAA - 10						
	SCHOLARSHIP - 25						
	CMED - 143						
	CLA - 50						
	SUPPLY - 1500						
	Offer: APWS						
2	MULTIPURPOSE PAPER	REAM	199	PHP	235.00	PHP	46,765.00
	8.5 x 13" (Legal), 80 gsm, sub 24						
	VPAA - 10						
	SCHOLARSHIP - 25						
	OP - 60						
	CMED - 60						
	CLA - 44						
	Offer: APWS						
7	CONTINOUS FORM	BOX	10	PHP	1,868.00	PHP	18,680.00
	11x14 7/8, CARBONLESS 4, sub 16						
	SCHOLARSHIP						
	Offer: INSTANT FORM						
8	CONTINOUS FORM	BOX	3	PHP	1,350.00	PHP	4,050.00
	11x14 7/8, CARBONLESS 3, sub 16						
	SCHOLARSHIP						
	Offer: INSTANT FORM						
33	DATA FILE BOX, Made of Chipboard with Closed End	PC	50	PHP	145.00	PHP	7,250.00
	SUPPLY Offer: ASIA						
42	ENVELOPE, Documentary, A4, 500 pcs/box	BOX	4	PHP	875.00	PHP	3,500.00
	SUPPLY Offer: PF						

Page 1 of 3 — For the SUPPLY OFFICE
Amount in words: Four Hundred Thirty-One Thousand Eight Hundred Forty-Five Pesos — PHP 431,845.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

ZAMBOANGA CITY LM ENTERPRISES
(Signature over printed name)
01-07-26
Date

MA. CARLA A. OCHOTORENA, RN, Ph.D
University President

Funds Available:

CHRISTIANNE DAWN R. SICAT
University Accountant

ALOBS: 2025-12-1610 (SJF)
AMOUNT: P 788,390.50

DEC 15 2025

Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Normal Road, Baliwasan, Zamboanga City 7000

WMSU-PRO-FR-002.00
Effectivity: September 26, 2023

PURCHASE ORDER

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Address: LDM Bldg., Pilar St., Zamboanga City
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Date of Delivery: FEB 06 2026
Delivery Term: 30 CD
Payment Term:

Item No.	Item Name	Unit	Qty	Unit Price	Total Price
	Sub-Total Broguht Forward:				PHP 431,845.00
43	ENVELOPE, Documentary, long, 500 pcs/box	BOX	1	PHP 1,100.00	PHP 1,100.00
	OP Offer: PF				
51	MARKER, Permanent, Bullet Tip	PC	164	PHP 12.00	PHP 1,968.00
	Blue Color: SUPPLY - 10, OP - 27, CMED - 17				
	Red Color: SUPPLY - 5, OP - 27, CMED - 17				
	Black Color: SUPPLY - 17, OP - 27, CMED - 17				
	Offer: SFO				
52	*MARKER, Whiteboard*	PC	177	PHP 25.00	PHP 4,425.00
	Red Color: SUPPLY - 15				
	Blue Color: SUPPLY - 31, OCTCDEM - 15, OP -10				
	Black Color: SUPPLY - 54, OP - 8, CMED - 44				
	Offer: SFO				
53	Ballpen, ballpoint, 100pcs/jar	JAR	6	PHP 495.00	PHP 2,970.00
	Blue Color - 2				
	Red Color - 2				
	Black Color - 2				
	OP Offer: HBW 44 (w/ Bid Bullets)				
55	SIGN PEN, 0.5mm tip, Gel-type	BOX	58	PHP 162.00	PHP 9,396.00
	Black Color: CMED - 7, SUPPLY - 14				
	Blue Color: CMED - 25 Offer: PANDA				
57	HIGHLIGHTER, 4 colors, pastel color neon, 4 pcs/pack	PACK	20	PHP 60.00	PHP 1,200.00
	OCTCDEM - 10				
	OP - 10 Offer: MGK				
68	Printer Ink	SET	256	PHP 940.00	PHP 240,640.00
	for existing Epson Printer (CYMB)				
	RAO 4, DPO 2, FINANCE 15, OCTCDEM 6 ,HRMO 30				
	VPAA 2,SCHOLARSHIP 12,CASHIER 30,OP 6,CMED 15,CPADS 4,				
	CLA 20, SUPPLY 110 Offer: EPSON				

Page 2 of 3 — For the SUPPLY OFFICE

Amount in words: Six Hundred Ninety-Three Thousand Five Hundred Forty-Four Pesos — PHP 693,544.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

ZAMBOANGA CITY LM ENTERPRISES
(Signature over printed name)
01-07-26
Date

MA. CARLA A. OCHOTORENA, RN, Ph.D
University President

Funds Available:

CHRISTIANNE DAWN R. SICAT
University Accountant

ALOBS: 2025-11-1610 (STF)
AMOUNT: ₱788,790.50

DEC 15 2025

Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Normal Road, Baliwasan, Zamboanga City 7000

WMSU-PRO-FR-002.00
Effectivity: September 26, 2023

PURCHASE ORDER

Supplier: ZAMBOANGA CITY LM ENTERPRISES
Address: LDM Bldg., Pilar St., Zamboanga City
Tel. No.: 992-5980
TIN: 102-301-379-00000

P.O. No.: 25-297
Date: 24/11/2025
Purchase Request No.: 25-01-037
Mode of Procurement: Public Bidding
Perfomance Bond:

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery: WMSU SUPPLY OFFICE
Date of Delivery: FEB 06 2026
Delivery Term: 30 CD
Payment Term:

Item No.	Item Name	Unit	Qty	Unit Price	Total Price
	Sub-Total Broguht Forward:				PHP 693,544.00
70	Printer Ink	BOT	104	PHP 240.00	PHP 24,960.00
	for existing Epson printer, 003 Black				
	CMED 5				
	SUPPLY 99 ***Offer: EPSON***				
71	**HP 85A Toner**	PC	3	PHP 3,450.00	PHP 10,350.00
	for existing printer HP P1102				
	BOARD SEC ***Offer: HP***				
72	Computer Ribbon	PC	66	PHP 450.00	PHP 29,700.00
	for existing Epson LQ-2190 printer				
	FINANCE 40, HRMO 6, CASHIER 20 ***Offer: EPSON***				
73	Computer Ribbon	PC	120	PHP 145.00	PHP 17,400.00
	for existing Epson - LX-310 printer				
	FINANCE 50, SCHOLARSHIP 20, CASHIER 50 ***Offer: EPSON***				
74	Computer Ribbon	PC	6	PHP 120.00	PHP 720.00
	for existing Epson - LX-300 printer				
	HRMO ***Offer: EPSON***				
99	AA BATTERY, dry cell, 2pcs/blister pack	PACK	150	PHP 35.70	PHP 5,355.00
	SUPPLY ***Offer: EVEREADY***				
100	AA Battery, dry cell, 4 pcs/blister pack	PACK	20	PHP 71.40	PHP 1,428.00
	CMED. ***Offer: EVEREADY***				
101	AAA Battery, dry cell, 4 pcs/blister pack	PACK	20	PHP 99.80	PHP 1,996.00
	CMED ***Offer: EVEREADY***				
109	Fastener, 70mm, vinyl coated, 50 sets/box	BOX	75	PHP 44.50	PHP 3,337.50
	CN 50				
	CMED 25				
	Offer: TM				

For the SUPPLY OFFICE

Amount in words: Seven Hundred Eighty-Eight Thousand Seven Hundred Ninety Pesos and Fifty Centavos Only — PHP 788,790.50

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

ZAMBOANGA CITY LM ENTERPRISES
(Signature over printed name)
01-07-25
Date

MA. CARLA A. OCHOTORENA, RN, Ph.D
University President

Funds Available:

CHRISTIANNE DAWN R. SICAT
University Accountant

ALOBS: 2025-12-1610 (SIT)
AMOUNT: P 788,790.50

DEC 15 2025

Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Office of the President
Normal Road, Baliwasan, Zamboanga City, 7000
wmsu@wmsu.edu.ph/wmsupres@wmsu.edu.ph 992-4238

NOTICE TO PROCEED

JAN 05 2026

LEONARDO A. MIDEL, JR.
Proprietor
Z.C. LM ENTERPRISES
Pilar Street, Zamboanga City

Sir:

Pursuant to the to the contract entered into between your company and this office dated JAN 05 2026 for **PR 25-01-037 Public Bidding "Procurement of Various Office Supplies for the University"**, your company is hereby given the authority to commence delivery on the said project from receipt thereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provide in the purchase order and in accordance with the delivery schedule.

Very truly yours,

MA. CARLA A. OCHOTORENA, R.N, Ph.D.
President

Conforme:

(Signature Over Printed Name)

Date: ____________________

Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Office of the President
Normal Road, Baliwasan, Zamboanga City, 7000
wmsu@wmsu.edu.ph/wmsupres@wmsu.edu.ph 992-4238

NOTICE OF AWARD

07 NOV 2025

ZAMBOANGA CITY LM ENTERPRISES
LDM Bldg., Pilar Street, Zamboanga City

Madam/Sir:

This is to advise you that your bid dated **October 15, 2025** for **PR 25-01-037; Public Bidding Procurement** of **Procurement of Various Office Supplies for the University** with the following Contract Price is hereby accepted:

Object of Bidding	Total Amount in Figures	Amount in Words
1. One Thousand Seven Hundred Fifty-Eight (1,758) reams of MULTIPURPOSE PAPER 8.5x11" (A4) 80 gsm, Sub 24 OCTCDEM - 30 VPAA - 10 SCHOLARSHIP - 25 CMED - 143 CLA - 50 SUPPLY - 1500 ***Offer: APWS***	Php 351,600.00	Three Hundred Fifty-One Thousand Six Hundred Pesos
2. One Hundred Ninety-Nine (199) reams of MULTIPURPOSE PAPER 8.5 x 13" (Legal), 80 gsm, Sub 24 VPAA - 10 SCHOLARSHIP - 25 OP - 60 CMED - 60 CLA - 44 ***Offer: APWS***	Php 46,765.00	Forty-Six Thousand Seven Hundred Sixty-Five Pesos
7. Ten (10) boxes of CONTINOUS FORM 11×14 7/8, CARBONLESS 4 PLY, SUBS. 16 SCHOLARSHIP ***Offer: Instant Form***	Php 18,680.00	Eighteen Thousand Six Hundred Eighty Pesos
8. Three (3) boxes of CONTINOUS FORM	Php 4,050.00	Four Thousand Fifty Pesos

11×14 7/8, CARBONLESS 3 PLY, SUBS. 16 SCHOLARSHIP ***Offer: Instant Form***			
33. Fifty (50) pcs of DATA FILE BOX, Made of Chipboard with Closed End SUPPLY ***Offer: ASIA***	Php	7,250.00	Seven Thousand Two Hundred Fifty Pesos
42. Four (4) boxes of ENVELOPE, Documentary, A4 **500 pcs/box** ***Offer: PF***	Php	3,500.00	Three Thousand Five Hundred Pesos
43. One (1) box of ENVELOPE, Documentary, long, 500 pcs/box OP ***Offer: PF***	Php	1,100.00	One Thousand One Hundred Pesos
51. One Hundred Sixty-Four (164) pcs of MARKER, Permanent, Bullet Tip Blue Color SUPPLY - 10 OP - 27 CMED - 17 Red Color SUPPLY - 5 OP - 27 CMED - 17 Black Color SUPPLY - 17 OP - 27 CMED - 17 ***Offer: SFO***	Php	1,968.00	One Thousand Nine Hundred Sixty-Eight Pesos
52. One Hundred Seventy-Seven (177) pcs of MARKER, Whiteboard Red Color SUPPLY - 15	Php	4,425.00	Four Thousand Four Hundred Twenty-Five Pesos

Blue Color SUPPLY - 31 OCTCDEM - 15 OP -10 Black Color SUPPLY - 54 OP - 8 CMED - 44 *Offer: SFO*			
53. Six (6) jars of Ballpen, ballpoint, 100pcs/jar Blue Color - 2 Red Color - 2 Black Color - 2 OP *Offer: HBW*	Php	2,970.00	Two Thousand Nine Hundred Seventy Pesos
55. Fifty-Eight (58) boxes of SIGN PEN, 0.5mm tip, Gel-type Black Color CMED - 7 SUPPLY - 14 Blue Color CMED - 25 *Offer: PANDA*	Php	9,396.00	Nine Thousand Three Hundred Ninety-Six Pesos
57. Twenty (20) packs of HIGHLIGHTER, 4 colors, pastel color neon, 4 pcs/pack OCTCDEM - 10 OP - 10 *Offer: MGK*	Php	1,200.00	One Thousand Two Hundred Pesos
68. Two Hundred Fifty-Six (256) sets of Printer Ink for existing Epson Printer (CYMB) RAO 4 DPO 2 FINANCE 15 OCTCDEM 6 HRMO 30 VPAA 2 SCHOLARSHIP 12 CASHIER 30 OP 6 CMED 15 CPADS 4 CLA 20	Php	240,640.00	Two Hundred Forty Thousand Six Hundred Forty Pesos

SUPPLY 110 *Offer: EPSON*			
70. One Hundred Four (104) bottles of Printer Ink for existing Epson printer, 003 Black CMED 5 SUPPLY 99 *Offer: EPSON*	Php	24,960.00	Twenty-Four Thousand Nine Hundred Sixty Pesos
71. Three (3) pcs of HP 85A Toner for existing printer HP P1102 BOARD SEC *Offer: HP*	Php	10,350.00	Ten Thousand Three Hundred Fifty Pesos
72. Sixty-Six (66) pcs of Computer Ribbon for existing Epson LQ-2190 printer FINANCE 40 HRMO 6 CASHIER 20 *Offer: EPSON*	Php	29,700.00	Twenty-Nine Thousand Seven Hundred Pesos
73. One Hundred Twenty (120) pcs of Computer Ribbon for existing Epson - LX-310 printer FINANCE 50 SCHOLARSHIP 20 CASHIER 50 *Offer: EPSON*	Php	17,400.00	Seventeen Thousand Four Hundred Pesos
74. Six (6) pcs of Computer Ribbon for existing Epson - LX-300 printer HRMO *Offer: EPSON*	Php	720.00	Seven Hundred Twenty Pesos
99. One Hundred Fifty (150) packs of AA BATTERY, dry cell, 2pcs/blister pack SUPPLY *Offer: EVEREADY*	Php	5,355.00	Five Thousand Three Hundred Fifty-Five Pesos
100. Twenty (20) packs of AA Battery, dry cell, 4 pcs/blister pack	Php	1,428.00	One Thousand Four Hundred Twenty-Eight Pesos

CMED *Offer: EVEREADY*			
101. Twenty (20) packs of AAA Battery, dry cell, 4 pcs/blister pack CMED *Offer: EVEREADY*	Php	1,996.00	One Thousand Nine Hundred Ninety-Six Pesos
109. Seventy-Five (75) boxes of Fastener, 70mm, vinyl coated, 50 sets/box CN 50 CMED 25 *Offer: TM*	Php	3,337.50	Three Thousand Three Hundred Thirty-Seven Pesos and Fifty Centavos
TOTAL CONTRACT PRICE	**Php**	**788,790.50**	**Seven Hundred Eighty-Eight Thousand Seven Hundred Ninety Pesos and Fifty Centavos Only**

You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/ Performance Bond equivalent to the following;

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five percent (5%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the Performance Security shall constitute sufficient ground for the cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

MA. CARLA A. OCHOTORENA, RN., Ph.D.
President

Received by: RONIMER ABUNDIO
(Signature Over Printed Name)

Date: Nov 19, 2023