



PURCHASE ORDER  
WESTERN MINDANAO STATE UNIVERSITY

WMSU-SO-FR-002.02  
Effectivity: Aug. 30, 2023

Supplier : METRO COOLAIRE TRADING CORPORATION  
Address : L2 B2 WESTFIELD SUBD., IPONAN, CAGAYAN DE ORO  
Tel No. : 09972160543/09708944700  
TIN : 466-396-780-00000

P.O. No. : 25-073  
Date : 21/05/2025  
P.R No: 25-01-004  
Date :  
Mode of Procurement : Public Bidding  
Performance Bond :

Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : WMSU SUPPLY OFFICE  
Date of Delivery : JUN 11 2025

Delivery Term : 2 CD  
Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
1	SUPPLY, DELIVERY, INSTALLATION AND COMMISIONING OF 3 TONNER FLOOR MOUNTED AIRCONDITIONING UNIT  Specification: Inverter type, R32 Including free Electrical Accessories and Pipings  One (1) year warranty on parts and services  For the new University Registrar Building  Offer: MIDEA BRAND FLOOR STANDING 3TR R32 INVERTER MODEL CODE: MFS-36CDN8-MD3, MO-36CDN8-MD3; EAN CODE: 6935653761562, 6934758650191 TECHNICAL SPECIFICATIONS: COOLING CAPACITY: 36,000 Btu/h/37,982 kJ/H RATED INPUT POWER: 4200W, CSPF: 4.50 PRODUCT DIMENSIONS: 540 x 410 x 1825 mm (IDU), 890 x 342 x 673 mm (ODU) PACKAGE DIMENSIONS: 690 x 565 x 1965 mm (IDU), 995 x 435 x 750 mm (ODU) NET/GROSS WEIGHT: 48.8/64.5 kg (IDU), 43.9/47.1 kg (ODU) CONTROL TYPE: REMOTE CONTROL MAJOR KEY FEATURES: ECO FRIENDLY REFRIGERANT R32, 3M HALF FILTER, INDEPENDENT DEHIMIDIFIER, BUILT-IN DRAIN PMP, SLIM DESIGN, SLEEP MODE, HYPERGRAFIN, AUTOMATIC SWING (MOTORIZED LOUVER) PLEASE SEE ATTACHED BROCHURE AND TECHNICAL SPECIFICATION STATEMENT OF COMPLIANCE DELIVERY PERIOD: WITHIN TWO (2) CALENDAR DAYS UPON THE RECEIPT OF OF THE NOTICE TO PROCEED	unit	1	99,219.00	99,219.00

NOTHING FOLLOWS

Page 1 of 1 For : ADMINISTRATION-UNIVERSITY REGISTRAR OFFICE

(Amount in words) Ninety-Nine Thousand Two Hundred Nineteen Pesos Only 99,219.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

Jolleebe C. Alarne  
METRO COOLAIRE TRADING CORPORATION  
(Signature over printer name)

6/9/25

Date

MA. CARLA A. OCHOTORENA, R.N., Ph.D.  
UNIVERSITY PRESIDENT

Funds Available :

CHRISTIANNE DAWN R. SICAT  
Chief Accountant

ALOBOS :

AMOUNT :

2025-05-598 (STP)  
₱ 99,219.00

MAY 28 2025



NOTICE OF AWARD

MAY 28 2025

**METRO COOLAIRE TRADING CORPORATION**

Iponan Cagayan de Oro, Satellite Office: KIA Compound Putik, Zamboanga City

Madam/Sir:

This is to advise you that your bid dated **April 30, 2025** for **PR 25-01-004; Public Bidding Procurement of SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF 3 TONNER FLOOR MOUNTED AIRCONDITIONING UNIT FOR THE UNIVERSITY REGISTRAR'S OFFICE** with the following Contract Price is hereby accepted:

Object of Bidding	Total Amount in Figures	Amount in Words
<p><b>1. One (1) unit of SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF 3 TONNER FLOOR MOUNTED AIRCONDITIONING UNIT</b></p> <p>Specification: Inverter type, R32 Including free Electrical Accessories and Pippings One (1) year warranty on parts and services</p> <p>For the new University Registrar Building</p> <p><i><b>Offer: MIDEA BRAND FLOOR STANDING 3TR R32 INVERTER MODEL CODE: MFS-36CDN8-MD3, MO-36CDN8-MD3; EAN CODE: 6935653761562, 6934758650191 TECHNICAL SPECIFICATIONS: COOLING CAPACITY: 36,000 Btu/h/37,982 kJ/H RATED INPUT POWER: 4200W, CSPF: 4.50 PRODUCT DIMENSIONS: 540 x 410 x 1825 mm (IDU), 890 x 342 x 673 mm (ODU)</b></i></p>	<p>Php 99,219.00</p>	<p><b>Ninety-Nine Thousand Two Hundred Nineteen Pesos</b></p>





<b>PACKAGE DIMENSIONS:</b> 690 x 565 x 1965 mm (IDU), 995 x 435 x 750 mm (ODU) <b>NET/GROSS WEIGHT:</b> 48.8/64.5 kg (IDU), 43.9/47.1 kg (ODU) <b>CONTROL TYPE:</b> REMOTE CONTROL <b>MAJOR KEY FEATURES:</b> ECO FRIENDLY REFRIGERANT R32, 3M HALF FILTER, INDEPENDENT DEHIMIDIFIER, BUILT-IN DRAIN PMP, SLIM DESIGN, SLEEP MODE, HYPERGRAFIN, AUTOMATIC SWING (MOTORIZED LOUVER) <b>PLEASE SEE ATTACHED BROCHURE AND TECHNICAL SPECIFICATION STATEMENT OF COMPLIANCE</b> <b>DELIVERY PERIOD:</b> WITHIN TWO (2) CALENDAR DAYS UPON THE RECEIPT OF OF THE NOTICE TO PROCEED		
<b>TOTAL CONTRACT PRICE</b>	<b>Php 99,219.00 •</b>	<b>Ninety-Nine Thousand Two - Hundred Nineteen Pesos Only</b>

You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/ Performance Bond equivalent to the following;

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five percent (5%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security



Failure to provide the Performance Security shall constitute sufficient ground for the cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

  
**MA. CARLA A. OCHOTORENA, RN., Ph.D.**  
President

Received by:

  
(Signature Over Printed Name)

Date: 6/9/25



**NOTICE TO PROCEED**

MAY 28 2025

**JOLLEBEE C. ADAME**

Authorized Representative

**METRO COOLAIRE TRADING CORPORATION**

L2 B2 Westfield Subd., Iponan, Cagayan De Oro

Sir/Madam:

Pursuant to the to the contract entered into between your company and this office dated \_\_\_\_\_ for **PR 25-01-004 Public Bidding "Supply, Delivery, Installation and Commissioning of 3 Tonner Floor Mounted Airconditioning Unit for the University Registrar's Office"**, your company is hereby given the authority to commence delivery on the said project from receipt thereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provide in the purchase order and in accordance with the delivery schedule.

Very truly yours,

**MA. CARLA A. OCHOTORENA, R.N, Ph.D.**  
President

Conforme:

*Jolleebe C. Adame*

(Signature Over Printed Name)

Date: 6/9/25