



PURCHASE ORDER
WESTERN MINDANAO STATE UNIVERSITY

WMSU-SO-FR-002.02
Effectivity: Aug. 30, 2023

Supplier : ZAMBOANGA CITY LM ENTERPRISES
Address : Pilar Street, Zamboanga City

P.O. No. : 25-046
Date : 10/04/2025
P.R No: 25-01-003

Tel No. : 992-5980
TIN : 102-301-379-00000

Date :
Mode of Procurement : Public Bidding
Performance Bond :

Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : WMSU SUPPLY OFFICE

Delivery Term : 30 CD

Date of Delivery :

Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
1	Bond paper 8.5"x13" (long) substance 20 Offer: Bond paper 8.5"x13" (long) substance 20	reams	400	235.00	94,000.00
2	Bond paper A4 substance 20 Offer: PPLITE Please see attached technical specification compliance Delivery period: (30) calendar days	reams	200	210.00	42,000.00
3	Steel Rack Specification: 6 layer rack, dimension: 200x120x40cm Heavy duty slotted Angle Rack 2.0mm slotted Angle Bars bolted, 100 kilos capacity per layer - all metals or with 1/2 plywood boards layer (sample picture attached) Offer: JIT- LF11 Colors: Beige and Antique Finish H2000 W 900 D400mm Please see attached technical specification compliance Delivery period: (30) calendar days	pcs	100	5,995.00	599,500.00
4	Book Shelves Specification: -With lock keys, steel, sliding doors, 5 shelves, 2 columns Length 35.5"; width 15"; Height 74" Offer: Jersey SC-3 Sliding Glass Door Cabinet 5 Shelves Product Size: 185 cm, width: 40cm, Dimension: 90 cm Materials used: Cold-rolled, Steel Plate Please see attached technical specification compliance Delivery period: (30) calendar days	pcs	10	13,985.00	139,850.00

Page 1 of 2

For : ADMINISTRATION-UNIVERSITY REGISTRAR OFFICE

(Amount in words)

Eight Hundred Seventy-Five Thousand Three Hundred Fifty Pesos Only

875,350.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

ZAMBOANGA CITY LM ENTERPRISES

(Signature over printer name)

MA. CARLA A. OCHOTORENA, R.N., Ph.D.

UNIVERSITY PRESIDENT

Date

Funds Available :

CHRISTIANNE DAWN R. SICAT

Chief Accountant

ALOBS :

AMOUNT :

MAY 19 2025



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Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : WMSU SUPPLY OFFICE

Delivery Term : 30 CD

Date of Delivery :

Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
5	Steel Filing Cabinet Specification: - 4 drawers vertical type. Gauge 20 with lock keys Offer: Jersey FC-4D Drawer Vertical Filing Cabinet Ergonomic Vertical Filing Cabinet, 4 Drawer Vertical Filing Cabinet Color: Beige, Black, Grey Ergonomic, Size: 62 x 46 x 133 cm Please see attached technical specification compliance Delivery period: (30) calendar days	pcs	5	9,850.00	49,250.00

NOTHING FOLLOWS

Page 2 of 2

For : ADMINISTRATION-UNIVERSITY REGISTRAR OFFICE

(Amount in words)

Nine Hundred Twenty-Four Thousand Six Hundred Pesos Only

924,600.00

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

ZAMBOANGA CITY LM ENTERPRISES

(Signature over printer name)

MA. CARLA A. OCHOTORENA, R.N., Ph.D.

UNIVERSITY PRESIDENT

May 22, 2025
Date

Funds Available :

CHRISTIANNE DAWN R. SICAT

Chief Accountant

ALOPS :

5075-04-324 (STF)

AMOUNT :

p 924,600.00

MAY 19 2025



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Office of the President
Normal Road, Baliwasan, Zamboanga City, 7000
✉ wmsu@wmsu.edu.ph/wmsupres@wmsu.edu.ph ☎ 992-4238



NOTICE TO PROCEED

MAY 20 2025

LEONARDO A. MIDEL, JR.
Proprietor
Z.C. LM ENTERPRISES
Pilar Street, Zamboanga City

Sir/Madam:

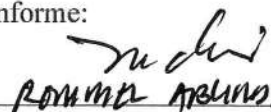
Pursuant to the to the contract entered into between your company and this office dated MAY 20 2025 for PR 25-01-003 Public Bidding “Procurement of Various Office Equipment and Supplies for the University Registrar”, your company is hereby given the authority to commence delivery on the said project from receipt thereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provide in the purchase order and in accordance with the delivery schedule.

Very truly yours,


MA. CARLA A. OCHOTORENA, R.N, Ph.D.
President

Conforme:


Rommel Arbores
(Signature Over Printed Name)

Date: May 22, 2025



NOTICE OF AWARD

24 MAR 2025

ZAMBOANGA CITY LM ENTERPRISES

LDM Bldg., Pilar Street, Zamboanga City

Madam/Sir:

This is to advise you that your bid dated **February 27, 2025** for **PR 25-01-003; Public Bidding Procurement of VARIOUS OFFICE EQUIPMENT AND SUPPLIES FOR THE UNIVERSITY REGISTRAR'S OFFICE** with the following Contract Price is hereby accepted:

Object of Bidding	Total Amount in Figures	Amount in Words
1. Four Hundred (400) reams Bond paper 8.5"x13" (long) substance 20 <i>Offer: PPLITE</i> <i>Please see attached technical specification compliance</i> <i>Delivery period: (30) calendar days</i>	Php 94,000.00	Ninety-Four Thousand Pesos
2. Two Hundred (200) reams of Bond paper A4 substance 20 <i>Offer: PPLITE</i> <i>Please see attached technical specification compliance</i> <i>Delivery period: (30) calendar days</i>	Php 42,000.00	Forty-Two Thousand Pesos
3. One Hundred (100) pcs of Steel Rack Specification: 6 layer rack, dimension: 200x120x40cm Heavy duty slotted Angle Rack 2.0mm slotted Angle Bars bolted, 100 kilos capacity per layer - all metals or with ½ plywood boards layer (sample picture attached) <i>Offer: JIT-LF11</i> <i>Colors: Beige and Antique Finish</i> <i>H2000 W 900 D400mm</i> <i>Please see attached technical specification compliance</i> <i>Delivery period: (30) calendar days</i>	Php 599,500.00	Five Hundred Ninety-Nine Thousand Five Hundred Pesos



4. Ten (10) pcs of Book Shelves Specification: -With lock keys, steel, sliding doors, 5 shelves, 2 columns Length 35.5"; width 15"; Height 74" Offer: Jersey SC-3 Sliding Glass Door Cabinet 5 Shelves Product Size: 185 cm, width: 40cm, Dimension: 90 cm Materials used: Cold-rolled, Steel Plate Please see attached technical specification compliance Delivery period: (30) calendar days	Php 139,850.00	One Hundred Thirty-Nine Thousand Eight Hundred Fifty Pesos
5. Five (5) pcs of Steel Filing Cabinet Specification: - 4 drawers vertical type. Gauge 20 with lock keys Offer: Jersey FC-4D Drawer Vertical Filing Cabinet Ergonomic Vertical Filing Cabinet, 4 Drawer Vertical Filing Cabinet Color: Beige, Black, Grey Ergonomic, Size: 62 x 46 x 133 cm Please see attached technical specification compliance Delivery period: (30) calendar days	Php 49,250.00	Forty-Nine Thousand Two Hundred Fifty Pesos
TOTAL CONTRACT PRICE	Php 924,600.00	Nine Hundred Twenty-Four Thousand Six Hundred Pesos Only

You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/ Performance Bond equivalent to the following;

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five percent (5%)



c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the Performance Security shall constitute sufficient ground for the cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

MA. CARLA A. OCHOTORENA, RN., Ph.D.
President

Received by:

(Signature Over Printed Name)

Date: 03-26-25