



**PURCHASE ORDER**  
WESTERN MINDANAO STATE UNIVERSITY

**WMSU-SO-FR-002.02**  
Effectivity: Aug. 30, 2023

Supplier : **FREEDOM COMMERCIAL PRINTERS**  
Address : **Governor Ramos Avenue, Sta. Maria., Zamboanga City**  
Tel No. : **991-1091**  
TIN : **004-325-187-000**

P.O. No. : **24-025**  
Date : **26/03/2024**  
R.I.S No: **24-01-024**  
Date :  
Mode of Procurement : **Public Bidding**  
Performance Bond :

Gentlemen : Please furnish this office the following articles subject to terms and conditions contained herein.

Place of Delivery : **WMSU SUPPLY OFFICE**

Delivery Term : **30 CD**

Date of Delivery :

Payment Term :

Item No	Item Name	Unit	Qty	Unit Price	Total Price
1	SECURITY PAPER (Parchment) for DIPLOMA Specification: size: 8.5 x 11" (Letter size) invisible security watermark (logo) security fiber word "photocopy" is visible when duplicated  (please see attached sample design)	pcs	7,000	30.00	210,000.00
2	SECURITY PAPER for TRANSCRIPT OF RECORDS Specification: size: 8.5 x 13" (long size) WMSU logo printed invisible ink, visible when exposed to ultraviolet light big WMSU Logo in the middle logo size: 2.5" diameter with watermark, visible when exposed to ultraviolet light 1-3/4" in diameter invisible WMSU Logo middle top portion fiber, watermarks, security fiber word "photocopy" is visible when duplicated  (please see attached sample design)  NOTE: Bidders must be from Zamboanga City <i>w/ P.D. BULLERA (RUMENJAWL)</i>	pcs	33,000	25.00	825,000.00

-----NOTHING FOLLOWS-----

Page 1 of 1

For : **ADMINISTRATION-UNIVERSITY REGISTRAR OFFICE**

(Amount in words)

**One Million Thirty-Five Thousand Pesos Only**

**1,035,000.00**

In case of failure to make the full delivery within the specified time above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme :

**FREEDOM COMMERCIAL PRINTERS**

(Signature over printer name)

**MA. CARLA A. OCHOTORENA, R.N., Ph.D.**

UNIVERSITY PRESIDENT

Date

Funds Available :

**CHRISTIANNE DAWN R. SICAT**

Chief Accountant

ALOBS: *2024 03 - 374 (SF)*

AMOUNT: *₱ 1,035,000.00*



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
**OFFICE OF THE PRESIDENT**  
Normal Road, Baliwasan Zamboanga City  
Telephone: 062-992-3084  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)



**NOTICE TO PROCEED**

APR 03 2024

**MR. CROMWELL Z. ONG**

Proprietor

**FREEDOM COMMERCIAL PRINTERS**


Governor Ramos Avenue, Sta. Maria, Zamboanga City

Sir/Madam:

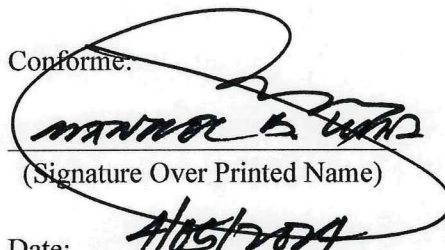
Pursuant to the to the contract entered into between your company and this office dated MAR 25 2024 for PR 24-01-024 “Supply and Delivery of Security Paper for the Registrar of the University”, your company is hereby given the authority to commence delivery on the said project from receipt thereof.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provide in the purchase order and in accordance with the delivery schedule.

Very truly yours,

  
**MA. CARLA A. OCHOTORENA, R.N, Ph.D.**  
President

Conforme:

  
(Signature Over Printed Name)

Date:

4/05/2024





**NOTICE OF AWARD**

MAR 22 2024

**MR. CROMWELL Z. ONG**  
Proprietor  
**FREEDOM COMMERCIAL PRINTERS**  
Governor Ramos Avenue, Sta. Maria,  
Zamboanga City

Madam/Sir:

This is to advise you that your bid dated **February 27, 2024** for **PR 24-01-024; Public Bidding Procurement of Supply and Delivery of Security paper for the University Registrar's of the University**, with a following Contract Price is hereby accepted;

Object of Bidding	Total Amount in Figures	Amount in Words
<b>1.) Seven Thousand (7000) pcs of SECURITY PAPER (Parchment) for DIPLOMA</b>  <i>Specification:  size: 8.5 x 11" (Letter size)  invisible security watermark (logo)  security fiber  word "photocopy" is visible when duplicated</i>  <i>(please see attached sample design)</i>	Php 210,000.00	Two Hundred Ten Thousand Pesos
<b>2.) Thirty-Three Thousand (33000) pcs of SECURITY PAPER for TRANSCRIPT OF RECORDS</b>  <i>Specification:  size: 8.5 x 13" (long size)  WMSU logo printed invisible ink, visible when exposed to ultraviolet light  big WMSU Logo in the middle  logo size: 2.5" diameter with watermark, visible when exposed to ultraviolet light  1-3/4" in diameter invisible WMSU Logo middle top portion fiber, watermarks, security fiber  word "photocopy" is visible when duplicated</i> <i>(please see attached sample design)</i>	Php 825,000.00	Eight Hundred Twenty-Five Thousand Pesos



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<b>TOTAL CONTRACT PRICE</b>	<b>Php</b>	<b>1,035,000.00</b>	<b>One Million Thirty-Five Thousand Pesos Only</b>
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You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/ Performance Bond equivalent to the following;


Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Five percent (5%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	Thirty percent (30%)
d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

Failure to provide the Performance Security shall constitute sufficient ground for the cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

**MA. CARLA A. OCHOTORENA, RN., Ph.D.**  
 President

Received by:

  
**Vince C. David**  
 (Signature Over Printed Name)

Date: 03/25/24