



**Republic of the Philippines**  
**WESTERN MINDANAO STATE UNIVERSITY**  
**Zamboanga City**  
**Telephone No.: 062-991-7875**  
**[www.wmsu.edu.ph](http://www.wmsu.edu.ph)**

## INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

- |     |            |   |
|-----|------------|---|
| 1.) | 2 Units    | <b>Steel Filling Cabinet</b><br>* 2 drawers<br>* vertical type<br>* gauge 0.7 mm<br>* with lock                                   |
| 2.) | 6 Pieces   | <b>Visitor's Chair</b><br>* without armrest<br>* painted cast aluminum  |
| 3.) | 2 Units    | <b>Book Shelves</b><br>* with lock<br>* steel<br>* sliding glass doors<br>* 5 shelves 2 columns<br>* L x W x H: 35.5" x 15" x 74" |
| 4)  | 56 Pieces  | <b>Monobloc Chair</b><br>* without armrest<br>* 100% virgin plastic resin<br>* color: beige                                       |
| 5.) | 1 Unit     | <b>White Board</b><br>* 4 ft x 8 ft<br>* with aluminum frame and stand with roller<br>* with edge protector                       |
| 6.) | 1 Piece    | <b>White Board</b><br>* 2 ft x 3 ft wall mounted<br>* aluminum frame with edge protection   |
| 7.) | 150 Pieces | <b>Padded Stackable Chair</b><br>* durable 2-1/2 inches padded seat and backrest padded<br>* chrome coated frame finish           |
| 8.) | 60 Units   | <b>Foldable Training Table</b><br>* 180 cm x 60 cm x 75 cm<br>* gray, metal frame, multi-purpose space saver                      |

- \* MDF material
  - \* 6 seaters
- 9.)        2    Pieces        **Ladder**  
 \* aluminum 6 ft., A-frame
- 10.)      2    Units         **Vacuum Cleaner**  
 \* at least 1000 watts power vacuum cleaner air circular system  
 \* with accessories
- 11.)      1    Unit           **Office Table**  
 \* with 1/4" glasstop  
 \* 24" x 36'  
 \* one (1) center drawer with lock & 3-side drawer with lock
- 12.)      3    Units         **Water Dispenser**  
 \* hot and cold
- 13.)      7    Pieces        **Emergency Light**  
 \* rechargeable  
 \* with desktop fan  
 \* portable
- 14.)      3    Units         Emergency Light  
 \* automatically lights up during power failure  
 \* built-in AC charger  
 \* 2 heads LED, 5 watts  
 \* overcharge and over-discharge protection circuit  
 \* battery test switch, external safety fuse

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements.

**IMPORTANT NOTICE FOR BIDDERS:**

1. Bidding papers shall be available upon payment of a non-refundable fee of One Thousand Pesos Only (Php.1,000.00). Eligible bidders that will download the bidding paper from the PhilGEPS website shall pay the said fee before the submission of their bids. (Please attached the Xerox copy of the Official Receipt)
2. All bidders' are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.

3. The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope..
4. Bid Submission will be on or before **May 11, 2021 at 10:00 A.M.** through **Manual Submission**.
5. Bid opening shall be on **May 11, 2021** at 10:00 A.M. at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.
6. Price validity shall be for a period of 120 calendar days.
7. Bidders shall submit original brochures showing certifications of the product being offered.
8. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
9. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.