



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Zamboanga City
Telephone No.: 062-991-7875
www.wmsu.edu.ph

INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

- | | | | |
|-----|------|--------|---|
| 1.) | 14 | Units | <p>Computer Table
specification:
* Triple deck, sliding keyboard case, with CPU/UPS base with carter wheels (rollers)
* Material: Wood/Metal</p> |
| 2.) | 1320 | Pieces | <p>Steel Classroom Armchair
Specification:
* Approx. W48cm x D68cm x H80cm/42cm
* Wooden Seat back rest and writing tab 25cm x 60cm
* Wooden components shall be laminates or coated with acceptable industry finish
* Modular Design Furniture (MDF)
* 25mm x 25mm x 2mm angle bar frame with attached footer protector
* With book tray below the seat
 > Color Red: 230
 for right handed: 220
 for left handed: 10
 > Color Pink: 230
 for right handed: 220
 for left handed: 10
 > Color Brown: 230
 for right handed: 220
 for left handed: 10
 > Color Green: 230
 for right handed: 220
 for left handed: 10
 > Color Blue: 230
 for right handed: 220
 for left handed: 10</p> |
| 3.) | 10 | Units | <p>Rectangular Table
* Wood
* for Library use
* Dimension: approx. 4' x 8'
* Table top thickness: 3/4 inch
* Narra finish</p> |

- 4) 10 Units **Biology Laboratory Tables**
 Specification:
 * Standard size: approx. 3' x 8' x 2.5' height
 * Wooden Table with table top coated with phenolic resin
- 5.) 33 Units **Visitor's Chair**
 Specification:
 * with armrest
 * Wooden Table with table top coated with phenolic resin
- 6.) 291 Pieces **Monobloc Chair**
 Specification:
 * Without arm
 * 100% virgin plastic resin
 * Color: white, off white or beige
- 7.) 280 Pieces **Monobloc Chair**
 specification:
 * with writing pad, without armrest
 * 100% virgin plastic resin
 * Color: white, off white or beige (single color)
 * for Right Handed: 252 pieces
 * for Left Handed: 28 pieces
- 8.) 60 Units **Junior Executive Chair**
 Specification:
 * With armrest, gaslift
 * Steel base
 * With roller caster
- 9.) 7 Units **Senior Executive Chair**
 Specification:
 * Gaslift
 * High back with armrest
 * Steel base
 * With roller caster
 * With wool fabric
- 10.) 4 Units **Office Table with Glass Top**
 Specification:
 * Senior Executive Office Table with 1/4" glass top
 * 30" x 60", wooden type
 * With 1 center drawer with lock & 3-side drawer (left & right) with lock
- 11.) 6 Units **Office Table with Glass Top**
 Specification:
 * Junior executive office table, with 1/4" glass top
 * 30" x 42", wooden type
 * With 1 center drawer with lock & 3-side drawer (left & right) with lock

12.)	53	Units	<p>Office Table with Glass Top</p> <p>Specification:</p> <ul style="list-style-type: none"> * 1/4" Glass top * 24"W x 35"L x 30"H * 1-Center Drawer and 2-drawer right with locker
13.)	4	Units	<p>Classroom Table</p> <p>Specification:</p> <ul style="list-style-type: none"> * 48"L x 28"W x 30"H * Material: Wood/Metal * Narra finish

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements.

IMPORTANT NOTICE FOR BIDDERS:

1. Bidding papers shall be available upon payment of a non-refundable fee of Five Thousand Pesos Only (Php.5,000.00). Eligible bidders that will download the bidding paper from the PhilGEPS website shall pay the said fee before the submission of their bids. (Please attached the Xerox copy of the Official Receipt)
2. All bidders' are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.
3. The Bidder shall prepare an original of the Eligibility Documents, Technical Proposal, Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS", "ORIGINAL - TECHNICAL PROPOSAL", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit three (3) copies of each bidding documents- "Original", Copy 1", and Copy 2". State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope.
4. Pre-Bid Conference will be on **February 24, 2021, 10:00 AM** at BAC Office, WMSU, Ground Floor Executive Building, Zamboanga City and/or through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.
5. Bid Submission will be on or before **March 9, 2021 at 10:00 A.M.** through **Manual Submission.**
6. Bid opening shall be on **March 9, 2021 at 10:00 A.M.** at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in

the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.

7. Price validity shall be for a period of 120 calendar days.
8. Bidders shall submit original brochures showing certifications of the product being offered.
9. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
10. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.