



INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of the Project: **Upgrading of the R&D Facilities of the DOST-PCAARRD-WMSU Agri-Aqua Technology Business Incubator**
Approved Budget for the Contract (ABC): **Php. 4,752,475.25**
Duration of Project: **Ninety-One (91) Calendar days**
Bid Document: **Php 5,000.00**

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post qualification and all matters relevant to this procurement shall be in accordance with Republic Act No. 9184 (The Government Procurement Act) and its Implementing Rules and Regulations.

The schedules of bidding activities are as follows:

a. Issuance of Bid Documents : May 24 to June 13, 2024 @ BAC Office, Ground Floor Executive Building, WMSU, Z.C.

b. Pre-Bid Conference : May 31, 2024 @ 1:30 P.M. @ BAC Office, Ground Floor Executive Building, WMSU, Z.C.

c. Opening of Bids : June 13, 2024 @ 1:00 P.M. @ BAC Office, Ground Floor Executive Building, WMSU, Z.C.

1.) A complete set of Bidding Documents may be purchased by prospective bidders from the dates and address indicated above upon the payment of a non-refundable fee in the amount Five Thousand Pesos (Php 5,000.00) to the University Cashier. The Bidding Documents shall be received personally by the prospective bidder or his authorized representative. It may also be downloaded from our website, www.wmsu.edu.ph and PhilGeps Registration provided that the bidders shall pay the nonrefundable fee for the bidding documents from May 24 to June 13, 2024 from 8:00am – 5:00pm.

2.) All bids must be accompanied by a bid security of at least two percent (2%) of the Approved Budget for the Contract (ABC) in the form of Cash, Cashier's Check or Manager's Check, or Bid Securing Declaration. Bids without Bid Security will not be considered.

3.) Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184, otherwise known as the Government Procurement Reform Act".

4.) Pre-Bid Conference will be on May 31, 2024, 1:30 PM at BAC Office, WMSU, Ground Floor Executive Building, Zamboanga City and/or through video conferencing or webcasting via Zoom, which shall be open to prospective bidders.

5.) Bid submission and opening shall be on June 13, 2024 at 1:00 P.M. at BAC Office, Ground Floor Executive Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.

6.) The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also



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state the shortest time of delivery and submit your quotation duly signed by your representative in a sealed envelope.

7.) Price validity shall be for a period of 120 calendar days.

8.) The Western Mindanao State University reserves the right to accept or reject any and / or all bids shall compare bids on the basis of a lot or combination of lot or as a total of all lots in a manner most advantageous to the government.

For further information, please refer to Joel C. Macasinag at the Bids and Awards Office Ground Floor, Executive Building, WMSU, Zamboanga City, Philippines, 7000 or call 991-7875.